

POLICY: 204.14

## MEETING CANCELLATION

When a situation of such compelling and urgent importance necessitates a cancellation or postponement of a Board meeting, a majority vote of the Board is needed.

Should the need arise to cancel or postpone a regular meeting when a quorum is not present at the meeting or if no regular meeting will occur prior to the meeting proposed for cancellation or postponement, the President may make the decision, provided at least three additional Board members were contacted and they concurred.

Should none of the above be possible, the President may act on his/her own accord with the reason(s) for canceling the meeting being publicly announced and recorded in the minutes of the next Board meeting. Public notice of any cancellation or postponement shall be made.

Adopted: 12/11/79

Revised: 06/14/88, 02/01/96

Reviewed: 06/12/98, 12/11/03, 01/23/06, 5/13/13, 5/12/14, 09/23/19