

RELEASE FROM A CONTRACT BY LICENSED EMPLOYEES

Release from a District contract, by licensed employees, shall be done within twenty-one (21) days after contracts are issued. The release shall be formalized by the employee submitting a signed letter of resignation, which is submitted to the Superintendent.

Licensed employees, who have a signed contract with our District for the next school year and wish to be released from that contract, must give at least twenty-one (21) days' notice to the superintendent. The resignation letter must include the reason(s) for the request and the date desiring the release. Licensed employees may be released at the discretion of the Board. Only in unusual and extreme circumstances will the Board release a licensed employee from a signed contract. The Board shall have sole discretion to determine what constitutes unusual and extreme circumstances.

The Superintendent is authorized to file a complaint with the Iowa Board of Educational Examiners against a licensed employee who leaves without proper release by the Board.

Legal Reference: Iowa code §§ 216; 272; 279; 13,. 19A, .46 (1995)
1978 Op. Att'y Gen. 247
1974 Op. Att'y Gen. 11, 322

Adopted: 07/25/00
Revised: 6/14/10, 1/23/17, 1/28/19
Reviewed: 5/29/12, 1/23/17, 1/28/19