

STUDENT TEACHERS - CERTIFIED

The Board, recognizing its responsibility to improve the quality of teacher training and the contributions students' teachers can make to the Fort Dodge schools, encourages and authorizes the Superintendent to arrange for the supervision and training of a reasonable number of such teachers to be available in the District each year.

Fees paid by these institutions for student teaching will be distributed to the supervising teacher.

Members of the faculty who work with student teachers are an important facet in the training of future professional educators. Research has proven that teachers rate their experience and training as a student teacher as the most valuable portion of time spent in the preparation for teaching.

The title, supervising teacher, implies that the greater share of responsibility falls upon this person who through day to day contact, observation, and conferences must lead the student teacher from the realm of theory to reality. The supervising teacher should, through guidance and with the benefit of their own experience, provide an opportunity for the student teacher to develop their own philosophy and methods within the currently accepted standards of public education.

The following information is to be interpreted as a guide by which the student teaching program is being operated:

- 1) Selection of supervising teachers:
 - Supervising teachers will be selected from the members of the staff who indicate an interest in supervision of student teachers.
 - Selection of supervising teachers will be made by the Director of Curriculum, Instruction and Assessment in coordination with the representative of the cooperative university.
 - Supervising teachers should be "highly qualified" with a minimum of three years of teaching experience in this system preferably in his/her current assignment.
- 2) Placement of student teachers:
 - Student teachers will be placed with the teachers who have indicated an interest in supervision of student teachers and have been approved by the Building Principal.
 - Student teachers may not contact administrators or teachers for placement but should be directed to their appropriate college representative who in turn will seek placement or reject placement in accordance with existing agreement.
 - As far as possible, student teachers will be placed in accordance with their requests.
 - Except in specified fields – (physical education, health, library science, and industrial arts) no supervisor will be assigned more than one student teacher per semester. Student teachers will not be assigned to the same supervising teacher in consecutive nine-week periods.
- 3) Supervision of student teachers:
 - The supervising teacher is responsible for the day-to-day supervision of the student teacher and as suggested by the title, the teacher must be in a position to observe the student teacher.
 - Induction into teacher responsibilities should be a gradual process with an increase in student teacher independence corresponding to the individual growth.
 - Student teachers should share in the routine clerical demands made upon the teacher but should not be used as an aide.
 - Student teachers should not be used as substitute teachers and should not be placed in a position for which he/she is not prepared. With the increased liability of public school employees this item becomes increasingly important.
 - Supervisors should strive to develop the individuality of the unique personality of the student teacher rather than try to pattern the student teacher after their own methods and procedures. The supervisors' chief responsibility is to their own students.
 - The supervisor should, through observation, checking of lesson plans submitted prior to teaching and through conferencing feel confident that the material is being adequately presented.
 - Continuous evaluation of the student teacher's progress is required.
 - The student teacher should be made aware of his/her progress or lack of progress through conferencing with the supervisor and in conjunction with the university supervisor.

Adopted: 01/29/08

Revised:

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