

Policy: 400.34

NOTIFICATION OF ARREST, CRIMINAL CHARGES, OR CHILD ABUSE COMPLAINTS

Employees of the District must notify the office of the Superintendent of any arrests, the filing of any criminal charges, and the disposition of any criminal charges pending against them. Notification of the office of the Superintendent should occur within five (5) calendar days of notification to the employee. Employees, except those whose duties require possession of a CDL, need not report minor traffic/motor vehicle violations which do not involve a personal injury accident such as speeding under 15 miles per hour above the limit, parking or traffic signal violations.

Employees must also notify the office of the Superintendent regarding the findings in any founded complaint against them alleging child abuse. Notification of any complaints and findings should occur within five (5) calendar days of notification to employee.

Current employees shall report any criminal convictions or founded complaints of child abuse that occurred within ten (10) years of the date this policy was adopted or revised.

Information relating to arrests, criminal charges and child abuse complaints will be maintained as part of the employee's personnel file. Employees who do not notify the District as required under this policy may be subject to disciplinary action up to and including termination.

Legal Reference: Iowa Code 232.68-69; 235A; 279.8 and 280.17 (1999)
441 I.A.C 152, 155 and 175

Adopted: 07/24/07
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Reviewed: 5/29/12, 1/9/17