

**Use of Internet/Telecommunication Equipment/Service**

**What you should know**

<b>Issues</b>	<b>For Staff</b> (Contracted employees, Long-term substitutes, Student Teachers)	<b>For Students</b>
<b>1.</b> Required "license"	<p><b>1.</b> Staff who requests a network and/or Internet account must show minimum competence in use of accounts &amp; equipment and adhere to Policy 400.25, "Use of Telecommunications/Computers Resources," and its related procedures.</p> <p><b>2.</b> Staff development courses and competency demonstrations will be made available</p> <p><b>3.</b> Staff who wish to use the services and equipment with students must:</p> <p style="padding-left: 20px;"><b>a.</b> show additional competencies (e.g. how to pre-determine appropriate web sites and limit student-access to only those sites), and</p> <p style="padding-left: 20px;"><b>b.</b> agree to guarantee appropriate supervision of licensed and non-licensed students using District equipment and services.</p>	<p><b>1.</b> Students who request a network and/or Internet account must:</p> <p style="padding-left: 20px;"><b>a.</b> show minimum competence in use of accounts &amp; equipment and adhere to Policy 600.6, "Use of Telecommunications/Computers Resources," and its related procedures.</p> <p style="padding-left: 20px;"><b>b.</b> have their parents/guardians sign and return to the District an agreement. This agreement will assure the District that parents understand this policy and agree to their child's responsibilities and privileges.</p> <p><b>2.</b> Beyond-the-school-day training sessions and competency demonstrations will be available to students at their buildings.</p> <p><b>3.</b> Use of the Internet and telecommunications equipment for students who do not hold a "license" is limited to those students whose teachers meet the staff requirements (see 3.a. at left).</p> <p><b>4.</b> Only eligible 7-12 grade students are offered the opportunity for their own "license."</p>
<b>2.</b> File privacy	Privacy cannot be guaranteed. The District does not intend to check, without reasonable suspicion, for illegal behavior. Current law will prevail.	<p style="text-align: center;">Same as staff</p> <p>When classroom rules are different, any changes set by a teacher, must be clear to the students.</p>
<b>3.</b> E-mail privacy	Same as above.	If the District offers private e-mail service to eligible students, they would fall under the same privacy considerations as do staff.
<b>4.</b> Level of supervision while using District network services	Not applicable	<p>For students with a "license" (See Issue #1): Appropriate staff supervision is required</p> <p>For students without a "license": Continuous monitoring is required</p>
<b>5.</b> Effect of consequences on grade(s)	<p>Courses requiring telecommunications accounts and/or equipment privileges will be clearly identified, and those staff members will review Board policy with students at the start of each course.</p> <p style="padding-left: 20px;">Students who choose to violate Board policy during such a course will be dropped from the course.</p>	<p>Courses requiring telecommunications accounts and/or equipment privileges will be clearly identified, and those teachers will review Board policy with students at the start of each course.</p> <p style="padding-left: 20px;">Students who choose to violate Board policy during such a course will be dropped from the course.</p>

**Consequences**

<b>Possible Violations of Agreement/License</b>	<b>For Staff</b>	<b>For Students</b>
<b>6.</b> Failing to report security violations made by other users	The District requires ethical behavior from all staff.	The District requires ethical behavior from all students.
<b>7.</b> Telling/teaching other users "how to" violate security (e.g. telling others your or someone else's password or how to get that)	Based on agreement and/or staff handbook rules/regulations.	Based on Board Policy 500.6. Violation falls under: Section IV.H of the policy, including probable loss of license/privileges.
<b>8.</b> Committing illegal acts	Same as above.	Based on Board Policy 500.6. Violation falls under: Section IV.F,G,H,K,L,M,Q,R,S, and U of the policy, including probable loss of license/Privileges.
<b>9.</b> Violating "Netiquette" (e.g. impolite, inappropriate language, disrupt other users, open/read other user files)	Same as above.	Based on Board Policy 500.6. Violation falls under: Section IV, A,B,C,E,F,G,L,M, and O of the policy, including probable loss of license/privileges.
<b>10.</b> Intentionally visiting or failing to quickly leave an obscene or pornographic web site or file	Same as above.	Based on Board Policy 500.6. Violation falls under: Section IV, B,C,E,F,G, and O of the policy, including probable loss of license/privileges.
<b>11.</b> Uploading or intentionally downloading obscene or pornographic files	Permanent loss of all network accounts & privileges. (See Issue #1.) contract discipline is addressed.	Minimum 1-calendar-year loss of all network accounts & equipment-use privileges/license. (See Issue #1). Based on Policy 500.6.
<b>12.</b> "Hacking" (e.g. attempting to break into the system beyond the normal user level assigned to that person) in the District network system or any other site	Same as above.	Same as above.
<b>13.</b> Causing a disruption of the service which the District network system (or any other telecommunication/network system) provides	Same as above.	Same as above.
<b>14.</b> Disrupting/damaging/using other user account/files on the District network without permission	Same as above.	Same as above.
<b>15.</b> using the network for business or political reasons	Same as above.	Same as above.
<b>16.</b> Violation of copyright law and/or Policy 405	Same as above.	Same as above.