

POLICY: 400.7

## HAZARDOUS CHEMICAL DISCLOSURE

The Board authorizes the development of a comprehensive hazardous chemical communication program for the school district to disseminate information about hazardous chemicals in the workplace.

Each employee shall annually review information about hazardous substances in the workplace. When a new employee is hired or transferred to a new position or work site, the information and training, if necessary, shall be included in the employee's orientation. When an additional hazardous substance enters the workplace, information about it shall be distributed to all employees, and training shall be conducted for the appropriate employees. The Superintendent shall maintain a file indicating which hazardous substances are present in the workplace and when training and information sessions will take place and have taken place.

Employees who will be instructing or otherwise working with students shall disseminate information about the hazardous chemicals with which they will be working as part of the instructional program.

It shall be the responsibility of the Superintendent to develop administrative regulations regarding this program.

SDS information can be found on the Staff page of the Fort Dodge Community School website under the link [Safety Data Sheets](#).

LEGAL REFERENCE: Iowa Code §88, 89B  
IAC 347-110, 120, (130, 140\*)  
42 USC 1101, et seq.  
29 CFR 1910, et seq.  
281 Iowa Admin. Code 12.3(9)

Adopted: 05/20/90  
Revised: 07/25/00, 07/24/07, 9/26/16, 5/26/20  
Reviewed: 07/25/00, 5/29/12, 9/26/16