

POLICY: 400.7

## HAZARDOUS CHEMICAL DISCLOSURE

The Board authorizes the development of a comprehensive hazardous chemical communication program for the school district to disseminate information about hazardous chemicals in the workplace.

Each employee will annually review information about hazardous substances in the workplace. When a new employee is hired or transferred to a new position or work site, the information and training, if necessary, is included in the employee's orientation. When an additional hazardous substance enters the workplace, information about it is distributed to all employees, and training is conducted for the appropriate employees. The Superintendent will maintain a file indicating which hazardous substances are present in the workplace and when training and information sessions will take place and have taken place.

Employees who will be instructing or otherwise working with students will disseminate information about the hazardous chemicals with which they will be working as part of the instructional program.

It is the responsibility of the Superintendent to develop administrative regulations regarding this program.

SDS information can be found on the Staff page of the Fort Dodge Community School website under the link [Safety Data Sheets](#).

LEGAL REFERENCE: Iowa Code §88; 89B  
29 CFR 1910: 1200 et seq.

Adopted: 05/20/90  
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