

TRANSPORTING STUDENTS IN PRIVATE VEHICLES

Generally, transporting students for school purposes shall be done in a vehicle owned by the school district and driven by a school employee or by utilizing a properly licensed and insured commercial carrier. Under certain conditions, students may be transported in private vehicles for school purposes. It shall be within the discretion of the superintendent to determine when this is appropriate. Generally, there are three situations in which a student may be transported in a private vehicle:

- a. The emergency transportation of students by employees.
- b. Where job expectations of the employees as established by the District require the daily transportation of students.
- c. Parents transporting students to special events with the approval of the superintendent or the superintendent's designee.

Except for emergency situations, parents of students being transported in private vehicles must give written permission, Documentation of permission will be kept on file by the District.

(Note: It is the District's understanding that its liability insurance as of April 2001 provides sole and primary liability coverage for those employees driving private vehicles at the direction of school authorities on school business but does not provide coverage for property damage. The District's liability insurance contract as initially interpreted by its insurance carrier will ultimately determine district liability insurance coverage.)

Legal Reference: Iowa Code §§ 279.8; 285; 321 (1995)
281 I.A.C. 43.

Cross Reference: 401.6 Transporting of Students by Employees
401.7 Employee Travel Compensation
711 Transportation

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