

SUPERVISOR'S INSTRUCTIONS

Providing Assistance for the Employee
with a Work-Related Illness/Injury

The following steps should be taken to support the employee after he/she has been injured or becomes ill due to a work-related incident:

1. Remind the employee to call the OnCall Nurse 24-Hour Work Injury Nurse Hotline at (844) 322-4668.
2. Emphasize that only injuries/illnesses that are serious or that need immediate treatment beyond the physician's office hours should be treated at the emergency room and that the registered nurse at the OnCall Nurse 24-Hour Work Injury Hotline will provide expertise in determining the appropriate medical treatment facility.

If you have any questions or concerns, call the Workers' Compensation Coordinator at (515) 574-5595.

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