SEARCH AND SEIZURE FORM

Complete as thoroughly as possible

What factor(s) caused you to have a reasonable suspicion that a search would produce evidence that the student(s) had violated or is/are violating the law or school rules?

A. Eyewitness account.
   1. By whom? ________________________________
   2. Date/time ________ 3. Place _________________________
   4. What was seen? ___________________________________
      ____________________________________________
      ____________________________________________
      ____________________________________________

B. Information received:
   1. From whom? ___________________________ 2. Time received? _______
   3. How was the information received? ________________________________
   4. Who received the information? ____________________________________
   5. Describe the information: ________________________________________
      ____________________________________________
      ____________________________________________
      ____________________________________________

C. Explain any suspicious behavior.
      ____________________________________________
      ____________________________________________
      ____________________________________________
      ____________________________________________
      ____________________________________________

D. Explain the student's past history, if any, as it relates to the incident:
      ____________________________________________
      ____________________________________________
      ____________________________________________
      ____________________________________________
      ____________________________________________
      ____________________________________________

E. Time of Search? __________  F. Location of Search? __________________________
G. Was the student told the purpose of search? _______________________________

H. What was the purpose? _______________________________________________

I. Was consent requested? _______________________________________________

J. Were there witnesses to the search? _____________________________________
If yes, who? ______________________________________________________

Was the conducted search reasonable in terms of scope and intrusiveness?

A. Sex of the student? _________

B. Age of the student? _________

C. Reason(s) of emergency? _____________________________________________
______________________________________________________________________

D. Who conducted the search? ____________________________________________

E. Witnesses names, if any? ______________________________________________

F. What were you searching for? __________________________________________

G. Describe exactly what was searched _____________________________________

H. What did the search yield? _____________________________________________

I. What was seized? _____________________________________________________

J. Were any seized materials turned over to the police? ________________________
If yes, what? ______________________________________________________

K. Were the parents/guardians notified of the search, (or the student if not present) including the reason for it and the scope? _______________________________

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