

Fort Dodge Community School District Written Notification of Enrollment Decision

Date: _____

Name of person completing form: _____

Title of person completing form: _____

Name of School: _____

In compliance with Section 722(g)(3)(E) of the McKinney-Vento Homeless Assistance Act, the following written notification is provided to:

Name of Parent(s)/Guardian(s): _____

Name of Student(s): _____

After reviewing the request to enroll the student(s) listed above, the enrollment request is denied. This determination was based upon:

Parent/Guardian or unaccompanied youth have the right to appeal this decision by completing the second page of this notice. Submit it to the Superintendent's Office, or contact the school district's local homeless education liaison.

Name of local homeless education liaison: _____

Title: _____

Phone number: _____

In addition:

- The student listed above has the right to enroll immediately and participate fully in the requested school pending the resolution of the dispute.
- Parent/Guardian or unaccompanied youth may provide written or verbal communication(s) to support their position regarding the student's enrollment in the requested school. The attached form may be used for this notification. Form may be submitted to the Office of Superintendent.
- Parent/Guardian or unaccompanied youth may contact the State Coordinator for Homeless Education if further help is needed. Contact information for the State Coordinator:

Sandra Johnson / Iowa Department of Education

State Coordinator for the Homeless Education, (515) 281-3965

** You may seek the assistance of advocates or an attorney. A copy of our State's dispute resolution process for students experiencing homelessness is attached.*

Adopted 6/8/15