PROCEDURES EXHIBIT: 502.3A

Volunteer Effort Log/Silver Cord Recognition Program

Students are asked to keep an ongoing record of their volunteer efforts as well as verification forms submitted following each activity to allow for efficient management of this program. Students are asked to keep both this log as well as each verification form in the personal learning portfolio which they will keep in Dodger Time with their advisor.

When students have met benchmarks in their progress, they are asked to submit a copy of this form (keeping the original in their portfolio) to the office so their accomplishments can be recognized.

Student Name	Advisor	
Volunteer Effort		
Date		
Hours		
Total Hours Including this Activity		

Adopted 11/18/09 Revised Reviewed 02/23/15, 09/23/19