USE OF AUDIO/VIDEO SECURITY SYSTEMS ON SCHOOL BUSES REGULATION

The Board supports the use of video tape and digital recording systems with audio capability on school buses as a means to monitor and maintain a safe environment for students and employees. The Audio/Video Security System may be used on buses used for transportation to and from school, field trips, curricular events, and extra curricular events. The contents of the videotapes or digital storage devices may be used as evidence in a student disciplinary proceeding.

**Student Records:** The content of the videotapes or digital storage devices is a student record subject to board policy and administrative regulations regarding confidential student records. Only those persons with a legitimate educational purpose may view the videotapes or digital storage devices. In most instances, those individuals with a legitimate educational purpose may be the superintendent, building principal, director of operations, transportation site manager, special education staffing team or the bus driver at the time of an occurrence. A videotape or digital recording, recorded during a school-sponsored trip, such as an athletic event, may also be accessible to the sponsor or coach of the activity. If the content of the videotape or digital storage device becomes the subject of a student disciplinary proceeding, it may be treated like other evidence in the proceeding.

**Notice:** The District will annually provide the following notice to students and parents: The Fort Dodge Community School District Board of Directors has authorized the use of video tape and digital camera recording systems with audio capability on District buses. The Audio/Video Security Systems will be used to monitor student behavior to maintain order on the school buses to promote and maintain a safe environment.

Students and parents are hereby notified that the content of the Audio/Video Security Systems may be used in a student disciplinary proceeding. The contents of the videotapes or digital storage devices are confidential student records and will be retained with other student records. Videotapes or digital storage devices will only be retained if necessary for use in a student disciplinary proceeding or other matter as determined necessary by the administration. Parents may request to view videotapes or digital storage devices of their child if the videotapes or digital storage devices are used in a disciplinary proceeding involving their child.

The following notice will also be placed on all school buses equipped with a video camera or digital camera recording system: Warning: your activity on this bus may be under surveillance by the Audio/Video Security System.
Review of Videotapes or Digital Storage Devices: When necessary as a result of an incident reported by a bus driver or student. The videotapes or digital storage devices may be re-circulated for erasure after 48 hours or less if no incidents are reported. Viewing of videotapes or video storage devices is limited to the individuals having a legitimate education purpose or training.

Audio/Video Security Systems: Videotape or Digital cameras may be rotated randomly on District buses. The Superintendent in consultation with the building principals director of operations and transportation site manager will determine how Audio/Video Security Systems will be used and which school buses will be equipped with Audio/Video Security systems equipment.

Student Conduct: Students are prohibited from tampering with the Audio/Video Security Systems on the school buses. Students found in violation of this regulation shall be disciplined in accordance with the District discipline policy and good conduct rule and shall reimburse the District for any repairs or replacement necessary as a result of the tampering.


49 C.F.R. Pt. 40; 382; 391.81-123 (1994).
Iowa Code 124; 279.8; 730.5 (1993).

Adopted: 12/13/94
Revised: 09/11/01, 11/16/09
Reviewed: 01/30/01, 04/25/16, 11/11/19