

## NAMING SCHOOL BUILDINGS, SITES, FACILITIES OR SPACES

The Board of Directors must approve all names of District facilities. For purposes of this policy, "District facility" shall refer to a District owned or leased site, building, or a room or other facility located upon or within a site or building. Names given to District building sites, facilities, or spaces should have special significance to the community, its traditions and values, as well as to the school's student body. The Board reserves the right to change a building/facility name at any time, should the name no longer represent the values of the Fort Dodge Community School District.

Ordinarily, a building will not be renamed unless its present name becomes inappropriate because of the changing nature of the community it serves or the programs it houses. The naming of a District facility shall follow the policy set out below.

- The Board will appoint an ad-hoc committee, including three Board members, the District superintendent and others appointed by the Board at its discretion.
- The naming committee will solicit naming suggestions from the school groups, community groups and members of the public for possible names.
- The committee will take into account the traditions and programs of the school or building, the contributions of the person or entity to be honored, the traditions of names already in use, the long range impact of any name change, the intended future use of the school or building, and such other factors as the committee may deem relevant.
- Upon the receipt of a recommendation from the committee, the Board will select a name for the District facility.

In all cases of naming District facilities, the Board reserves the right to change the name at any time if it is determined to be in the District's best interest.

Adopted: 11/13/2023

Revised:

Reviewed: