

FINAL FINANCIAL REPORT FOR FUND-RAISING ACTIVITY

DUE DATE: _____

(A) School Organization: _____

(B) Advisor's Name: _____

(C) Fund-raising activity: _____

(D) Dates of activity: Started: _____ Ended: _____

Total receipts: _____

1. Cost of product(s) sold: _____

2. Postage/shipping: _____

3. Labor, rental, advertising or other costs: _____

Total costs of 1-3 above: _____

Total Profit: _____

Inventory (if applicable):

Beginning Inventory: _____

Less Inventory Items Sold: _____

Less Inventory Items Complimentary: _____

Ending Inventory: _____

Administrator's Signature: _____ **Date:** _____

Report to be filed with Director of Financial Services.

Date Report Filed: _____