FINAL FINANCIAL REPORT FOR FUND-RAISING ACTIVITY

DUE DATE: ____________

(A) School Organization: ________________________________________________

(B) Advisor’s Name: ___________________________________________________

(C) Fund-raising activity: _______________________________________________

(D) Dates of activity: Started: ___________________ Ended: ___________________

   Total receipts: ______________________

1. Cost of product(s) sold: ____________________________________________

2. Postage/shipping: _________________________________________________

3. Labor, rental, advertising or other costs: _____________________________

   Total costs of 1-3 above: ________________________________

   Total Profit: _______________________________________

Inventory (if applicable):

   Beginning Inventory: ____________________________________________

   Less Inventory Items Sold: _______________________________________

   Less Inventory Items Complimentary: _____________________________

   Ending Inventory: ______________________________________________

Administrator’s Signature: ___________________________ Date: ____________

Report to be filed with Director of Financial Services.

Date Report Filed: ___________________________________________________

Reviewed 01/16/08, 05/26/15, 11/25/19