

**Community School District of Fort Dodge, Iowa**  
**Minutes of Board of Education Meeting**  
**Regular Meeting**  
**February 10, 2020**

The Regular Meeting of the Board of Directors, Fort Dodge Community School District, Fort Dodge, Iowa, was called to order by President Cochrane at 6:00 p.m. in the Board Room at the Fort Dodge Community School District's Central Office, with Secretary Utley present.

Members present: Mr. Hansen, Ms. Tracy, Mr. Cochrane, Mr. Wagner and Mr. Springer.

Members absent: Ms. Shimkat and Mr. Kent.

Others present: Superintendent Ulrich, Director of Financial Services Hansel, Director of Buildings and Grounds Utley, Superintendent Secretary Bachman, one mass media representative, and over 30 other interested parties.

Approval of the Agenda

Moved by Wagner, seconded by Hanse, to approve the Board agenda as presented. All present voting aye, motion carried.

Consent Agenda

Moved by Tracy, seconded by Springer, to approve the following consent agenda items: 3.1) approval of minutes of the January 27, 2020, Regular and Special Meetings; 3.2) approval of personnel; 3.3) approval of open enrollment requests from Raquel Narciso, for Joshua Draper, requests open enrollment from the Ft. Dodge Community Schools to the Humboldt Community Schools for the 2019-2020 school year (request denied due to missed deadline & did not meet good cause); from Raquel Narciso, for Shanna Draper, requests open enrollment from the Ft. Dodge Community Schools to the Humboldt Community Schools for the 2019-2020 school year (request denied due to missed deadline & did not meet good cause); from Michael & Rianna Clayton, for Bennett Clayton, requests open enrollment from the Manson Northwest Webster Community Schools to the Ft. Dodge Community Schools for the 2020-2021 school year; from Dean & Dana Oswald, for Edy Oswald, requests open enrollment from the Manson Northwest Webster Community Schools to the Ft. Dodge Community Schools for the 2020-2021 school year; from Chantal Wilhelmi, for Ariel Wilhelmi, requests open enrollment from the Prairie Valley Community Schools to the Ft. Dodge Community Schools for the 2020-2021 school year; from Aaron & Krystal Davidson, for Christian Davidson, requests open enrollment from the Ft. Dodge Community Schools to the Pocahontas Community Schools for the 2020-2021 school year; from Nicole Scott, for Xander Holl, requests open enrollment from the Ft. Dodge Community Schools to the Clayton Ridge Community Schools (IA Virtual Academy) for the 2020-2021 school year; from Lee Ann Mannel, for Hayley Kay Skoland, requests open enrollment from the Ft. Dodge Community Schools to the CAM Community Schools (IA Connections) for the 2020-2021 school year; 3.4) approval of contracts with Midwest FieldTurf; 3.5) approval of fundraising requests from FDSH Boys Soccer (Softener Salt and Apparel Sales); 3.6) approval of gifts received – none were submitted; and 3.7) approval of out of state travel for 16 members of the FDCSD staff to attend the Solution Tree: Overcoming the Achievement Gap Trap Workshop in Madison, WI, May 4-5, 2020. All present voting aye, motion carried.

Recognition/Awards

Superintendent Ulrich shared an overview of the Employee and Students of the Month Awards for exemplary academic performance and character. President Cochrane presented certificates and Fort Frenzy gift cards to the following individuals for the month of February:

Elementary: Mason Zuspenn  
Middle School: Aden Tjalsma  
Senior High: Aiden Trimble  
Employee: Karine Fedderson

Communications/Announcements

None.

Public Hearing

6:11 p.m. – President Cochrane called for a public hearing on the Fort Dodge Central Office and Maintenance Facility Remodel Project. There were no written or oral comments from the public. President Cochrane closed the hearing at 6:13 p.m.

Action Items/Presentations/Discussions

Moved by Wagner, seconded by Tracy, to approve Resolution Formally Approving Plans, Specifications, Form of Contract, and Cost Estimate for the Fort Dodge Central Office and Maintenance Facility Remodel Project. On a roll call vote the following voting AYE: Cochrane, Hansen, Springer, Tracy, and Wagner. Voting NAY: None. ABSENT: Shimkat and Kent. Motion carried.

RESOLUTION 2020-05

RESOLUTION FORMALLY APPROVING AND ADOPTING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED TOTAL COST FOR THE FORT DODGE CENTRAL OFFICE AND MAINTENANCE FACILITY REMODEL PROJECT

WHEREAS, on the 13<sup>th</sup> day of January, 2020, tentative plans, specifications, form of contract and the estimated total costs were filed with the Secretary for the construction of certain public improvement described in general as the Fort Dodge Dodger Central Office and Maintenance Facility Remodel Project,

WHEREAS, the Advertisement for Quotations on the plans, specifications, form of contract and estimate of total cost for said public improvements was published as required by law:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE FORT DODGE COMMUNITY SCHOOL DISTRICT, FORT DODGE, IOWA:

Section 1. That the said plans, specifications, form of contract and the estimated total cost for the Fort Dodge Dodger Central Office and Maintenance Facility Remodel Project are hereby officially approved and adopted as the plans, specifications, form of contract and estimated total cost for said public improvement, as described in the preamble of this Resolution.

PASSED AND APPROVED on this 10<sup>th</sup> day of February, 2020.

Stuart J. Cochrane  
President, Board of Education  
Fort Dodge Community School District

ATTEST:  
Adriana Utley  
Secretary, Board of Education  
Fort Dodge Community School District

CERTIFICATE

STATE OF IOWA )  
 ) SS:  
COUNTY OF WEBSTER )

I, the Secretary of the Board of Directors of the Fort Dodge Community School District in the County of Webster, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of this School District showing proceedings of the Board, and the same is a true and complete copy of the action taken by this Board with respect to the matter at the meeting held on the date indicated in the attachment, and remain in full force and effect, and have not been amended or rescinded in any way; that the meeting and all action were duly and publicly held in accordance with a notice of meeting and a tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board (a copy of the face sheet of the agenda is attached) pursuant to the local rules of the Board and the provisions of Iowa Code Chapter 21, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public in attendance; I further certify that the individuals named possess their respective offices as indicated, that no board vacancy existed except as is stated, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the School District or the right of the individuals named as officers to their respective positions.

WITNESS my hand this 10<sup>th</sup> day of February, 2020.

Adriana Utley  
Secretary, Board of Education  
Fort Dodge Community School District

Director of Buildings and Grounds Utley presented three bids received for the Fort Dodge Central Office and Maintenance Facility Remodel Project. The three bids received were from Jensen Builders Lt., of Fort Dodge, Iowa, in the amount of \$2,799,000.00; Sande Construction and Supply, of Humboldt, Iowa, in the amount of \$2,646,741.00; and Woodruff Construction, of Fort Dodge, Iowa, in the amount of \$2,594,700.00. The recommendation was to accept the bid from Woodruff Construction of Fort Dodge, Iowa, in the amount of \$2,594,700.00.

Moved by Wagner, seconded by Tracy, to accept the bid from Woodruff Construction of Fort Dodge, Iowa, in the amount of \$2,594,700.00. All present voting aye, motion carried.

Moved by Wagner, seconded by Springer, to approve Resolution making award of construction to lowest responsive, responsible bidder for the Fort Dodge Central Office and Maintenance Facility Remodel Project. On a roll call vote the following voting AYE: Hansen, Springer, Tracy, Wagner, and Cochrane. Voting NAY: None. ABSENT: Shimkat and Kent. Motion carried.

RESOLUTION 2020-06

RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT TO LOWEST RESPONSIVE, RESPONSIBLE BIDDER FOR THE FORT DODGE CENTRAL OFFICE AND MAINTENANCE FACILITY REMODEL PROJECT

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE FORT DODGE COMMUNITY SCHOOL DISTRICT, FORT DODGE, IOWA:

Section 1. That the following quotation for the Fort Dodge Central Office and Maintenance Facility Remodel Project, described in the plans and specifications heretofore adopted by this Board, is accepted, the same being the lowest responsive, responsible quotation received for such work, as follows:

Contractor: Woodruff Construction of Fort Dodge, Iowa  
Amount of quotation: \$2,594,700.00  
Portion of project: All

Section 2. That the President and Secretary are hereby directed to execute a contract with the contractor for the construction of the public improvements, such contract not to be binding on the District until approved by this Board.

PASSED AND APPROVED, this 10<sup>th</sup> day of February, 2020.

Stuart Cochrane,  
President, Board of Education  
Fort Dodge Community School District

ATTEST:  
Adriana Utley  
Secretary, Board of Education  
Fort Dodge Community School District

CERTIFICATE

STATE OF IOWA )  
 ) SS:  
COUNTY OF WEBSTER )

I, the Secretary of the Board of Directors of the Fort Dodge Community School District in the County of Webster, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of this School District showing proceedings of the Board, and the same is a true and complete copy of the action taken by this Board with respect to the matter at the meeting held on the date indicated in the attachment, and remain in full force and effect, and have not been amended or rescinded in any way; that the meeting and all action were duly and publicly held in accordance with a notice of meeting and a tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board (a copy of the face sheet of the agenda is attached) pursuant to the local rules of the Board and the provisions of Iowa Code Chapter 21, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public in attendance; I further certify that the individuals named possess their respective offices as indicated, that no board vacancy existed except as is stated, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the School District or the right of the individuals named as officers to their respective positions.

Dated: February 10, 2020.

Adriana Utley  
Secretary, Board of Education  
Fort Dodge Community School District

Moved by Hansen, seconded by Tracy, to approve the K-5 Illustrative Math Professional Development in the amount of \$10,400.00. All present voting aye, motion carried.

The Board of Education reviewed the first reading of review/revision of Board Policies/Procedures: 400.3 Anti-Bullying; 400.4 Substance Free Workplace; 400.9 Child Abuse Reporting; 500.3 Student-to-Student Harassment-Bullying; and 711.6 Drug and Alcohol Testing Program. The second reading will be held on February 24, 2020.

Moved by Wagner, seconded by Springer, to appoint Barbara Bachman as Temporary Board Secretary in the absence of Adriana Utley, authorizing her to sign District checks and bank accounts. President Cochrane administered the attached oath of office to Ms. Bachman. All present voting aye, motion carried.

#### Communications/Updates

Superintendent's Update: Dr. Ulrich shared information about the following: (1) the policy committee approved a waiver for the Moose Lodge annual Eggstravaganza at Dodger Stadium; and (2) the Fort Dodge Foundation hired Nik Moser as their new director.

Board updates: No update.

#### Exempt Session

At 6:23 p.m. the Board entered into an exempt session under Code of Iowa Chapter 20.17(3) to discuss negotiation strategy with organized bargaining units.

#### Adjournment

Moved by Wagner, seconded by Springer, to adjourn the meeting at 6:37 p.m. All present voting aye, motion carried.

Adriana Utley  
Board Secretary

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