



**COMMUNITY SCHOOL DISTRICT OF FORT DODGE, IOWA**

**MINUTES OF BOARD OF EDUCATION MEETING**

Regular Meeting

January 29, 2018

The Regular Meeting of the Board of Directors, Fort Dodge Community School District, Fort Dodge, Iowa, was called to order by President Cochrane at 6:00 p.m. in the Board Room at the Fort Dodge Community School District's Central Office.

Members Present	:	Mr. Springer, Mr. Wagner, Mr. Hansen, Ms. Shimkat, Ms. Tracy, and Mr. Cochrane.
Members Absent	:	Mr. Kent.
Others Present	:	Superintendent Van Zyl, Assistant Superintendent/Board Secretary Hughes, Director of Financial Services Hansel, Director of Communications Lane, Director of Education Services Cole, Principal Hayes, Principal Flaherty, Director of Buildings & Grounds Filloon, Director of Transportation Niemeyer, Senior High Instructor McBride, one mass media representative, Administrative Assistant Utley, and 1 other interested party.

Approval of the Agenda

Moved by Hansen, seconded by Tracy, to approve the Board agenda as presented. All six present voting aye, no nays, one absent, motion carried.

Consent Agenda

Moved by Shimkat, seconded by Wagner, to approve the following consent agenda items: 3.1) approval of the minutes from the January 8, 2018, Regular Meeting and January 10, 2018 Board Workshop; 3.2) approval of personnel; 3.3) approval of open enrollment requests from Antonio Castro & Maria Fernando, for Brandon Garcia, (requests open enrollment from the Ft. Dodge Community Schools to the Humboldt Community Schools for the 2017-2018 school year); from Jason & Ashley Fagerlind, for Liam Daisy, (requests open enrollment from the Manson Northwest Webster Community Schools to the Ft. Dodge Community Schools for the 2017-2018 school year); from Wendy Daniel-Wiseman, for Daniel Wiseman, (requests open enrollment from the Manson Northwest Webster Community Schools to the Ft. Dodge Community Schools for the 2017-2018 school year); from Wendy Daniel-Wiseman, for Michael Wiseman, (requests open enrollment from the Manson Northwest Webster Community Schools to the Ft. Dodge Community Schools for the 2017-2018 school year); from Jason & Ashley Fagerlind, for Liam Daisy, (requests open enrollment from the Manson Northwest Webster Community Schools to the Ft. Dodge Community Schools for the 2018-2019 school year); from Austin & Sara Hill, for Everett Hill, (requests open enrollment from the Manson Northwest Webster Community Schools to the Ft. Dodge Community Schools for the 2018-2019 school year); from Austin & Sara Hill, for Lylah Hill, (requests open enrollment from the Manson Northwest Webster Community Schools to the Ft. Dodge Community Schools for the 2018-2019 school year); from Ben & Andrea Johnson, for Dexter Johnson, (requests open enrollment from the Manson Northwest Webster Community Schools to the Ft. Dodge Community Schools for the 2018-2019 school year); from Ben & Andrea Johnson, for Sydney Johnson, (requests open enrollment from the Manson Northwest Webster Community Schools to the Ft. Dodge Community Schools for the 2018-2019 school year); from Linsey Albright, for Nolan Albright, (requests open enrollment from the Ft. Dodge Community Schools to the Prairie Valley Community Schools for the 2018-2019 school year); 3.4) approval of contracts; Council Bluffs Community School District, Sioux City Community School District, Explain My Benefits, LLC, Business Associate Agreement,

and Clayton Ridge Community School District; 3.5) approval of fundraising requests from DECA, FCCLA, and National Honor Society; and 3.6) approval of out of state travel requests for B. Utley, D. Adams, T. Winter, J. McBride, N. Vinson, T. McClimon, S. Cole, and J. Koenig to attend the Glazier Football Coaches Clinic in Minneapolis, MN February 9-11, 2018; allow for payment the attached listing of bills from the general, management, physical plant, equipment, capital projects, activity, and nutrition funds. All six present voting aye, no nays, one absent, motion carried.

### Communications/Announcements

Comments from the public: None.

### Recognition/Awards

None.

### Action Items/Presentations/Discussions

Moved by Wagner, seconded by Tracy, to accept the recommendation for the lowest bus bid from Hogland Bus Co., Inc. of Marshalltown, Iowa. Director of Transportation Niemeyer presented and explained the bid amounts for the purchase of 4 (four) school buses. The recommendation was for the lowest bid of \$373,246 for 3 (three) 77 (seventy-seven) passenger school buses and 1 (one) 84 (eighty four) passenger school bus from Hogland Bus Co., Inc. of Marshalltown, Iowa. Board members asked questions and shared in discussion. All six present voting aye, no nays, one absent, motion carried.

Moved by Shimkat, seconded by Wagner, to approve change for order number 0016 for the New Duncombe Elementary School Bid Package 1.5, Building. The contract sum for ten items will be increased by \$27,758. Board members asked questions and shared in discussion regarding the necessary changes. All six present voting aye, no nays, one absent, motion carried.

Moved by Wagner, seconded by Springer, to approve the "Resolution For Final Acceptance And Closing Final Project Costs For The Public Improvement Contract With Jensen Builders LTD., For The Fort Dodge Senior High Auxilliary Gym To Wrestling Room Conversion Improvement Project." On Roll Call vote the following voting AYES: Shimkat, Hansen, Springer, Tracy, Wagner, and Cochrane. NAYS: None. ABSENT: Kent. Motion carried.

Resolution 2018-03  
RESOLUTION FOR FINAL ACCEPTANCE  
AND CLOSING FINAL PROJECT COSTS  
FOR THE PUBLIC IMPROVEMENT CONTRACT WITH  
JENSEN BUILDERS LTD.

WHEREAS, on March 14th, 2017, Fort Dodge Community School District entered into a construction contract with Jensen Builders LTD. of Fort Dodge, Iowa, "Contractor" for the construction of certain public improvements generally described as the Fort Dodge Senior High Auxilliary Gym to Wrestling Room Conversion Improvement Projects ("Project"); and

WHEREAS, on November 29th, 2016, Fort Dodge Community School District entered into a contract with Allers Associates Architects, PC. ("Architect") for architectural/engineering design services associated with the above Project; and

WHEREAS, on August 31st, 2017, Architect filed a certificate with the Fort Dodge Community School District certifying that the contractor had substantially completed the construction of said public improvements in accordance with the terms and conditions of the contract and plans and specifications.

WHEREAS, the Architect has now submitted a subsequent report, change order, bonds, close out documents and pay application to Fort Dodge Community School District recommending that the project be accepted by the District as finally complete.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors Fort Dodge Community School District:

Section 1: That said reports, documents and recommendation of the Architect are hereby approved and adopted.

Section 2: That said public improvement is hereby approved and accepted as having been fully and finally completed in accordance with said plans, specifications, and form of contract.

Section 3: That the total contract cost of the improvement yet payable under said contract with Jensen Builders LTD. is hereby determined to be \$16,709.66.

Section 4: That \$16,709.66 of the total contract cost yet paid shall be retained for a period of thirty (30) days following this board's action to finally accept this public improvement project, pursuant to the requirements of Iowa Code § 573.14. If at the end of the thirty-day period, claims are on file as provided the Fort Dodge Community School District shall continue to retain from the unpaid funds a sum equal to double the total amount of all claims on file. The remaining balance of the unpaid fund, or if no claims are on file, the entire unpaid fund, shall be released and paid to the contractor in accordance with Iowa law.

PASSED AND APPROVED this 29th day of January, 2018.

Stuart Cochrane  
President of the Board of Directors,  
Fort Dodge Community School District

ATTEST:

Robert L. Hughes  
Secretary, Fort Dodge Community School District

Moved by Shimkat, seconded by Tracy, to accept the proposal of Schnurr & Company, LLP, Certified Public Accountants & Consultants of Fort Dodge, Iowa, to perform the annual financial audits for the District for three years ending June 30, 2018, June 30, 2019, June 30, 2020, and June 30, 2021. All six present voting aye, no nays, one absent, motion carried.

Moved by Hansen, seconded by Shimkat, to accept the monthly financial reports for the period November 30, 2017, through December 31, 2017. All six present voting aye, no nays, one absent, motion carried.

Moved by Shimkat, seconded by Tracy, to approve the Fort Dodge Senior High and Middle School Culture and Climate activity fundraiser. Fort Dodge Middle School Principal Flaherty offered an overview of the social that will include a staff basketball game on March 1, 2018, at 6:00 p.m. Board members asked questions and shared in the discussion. All six present voting aye, no nays, one absent, motion carried.

President Cochrane called on Senior High School Principal Hayes, who presented information to the board regarding a proposal to change the High School structure from a trimester schedule to a semester schedule. This proposed change will create alterations in student hours. Board members asked questions and shared in the discussion.

Moved by Springer, seconded by Hansen, to approve the purchase of English Language Arts Literacy Materials. All six present voting aye, no nays, one absent, motion carried.

Moved by Wagner, seconded by Springer, to approve the "Resolution Supporting The Iowa Central Community College Bond Referendum." On Roll Call vote the following voting AYES: Hansen, Springer, Tracy, Wagner, Cochrane, and Shimkat. NAYS: None. ABSENT: Kent. Motion carried.

## COMMUNITY COLLEGE BOND REFERENDUM.

The members of the Fort Dodge Community School District Board of Education support the Iowa Central Community College Bond Referendum "Encouraging Dreams by Building Opportunity." The bond projects will provide students with the facilities needed for learning and growth and will have a positive impact on past, current and future Fort Dodge Community School District students, Iowa Central Community College students and our Fort Dodge community as a whole. The FDCSD Board of Education recommends all voters inform themselves about this important issue prior to the vote on February 6, 2018.

PASSED AND APPROVED this 29th day of January, 2018.

Stuart Cochrane  
President of the Board of Directors,  
Fort Dodge Community School District

ATTEST:

Robert L. Hughes  
Secretary, Fort Dodge Community School District

Moved by Hansen, seconded by Shimkat, to approve Option 2 for the elementary boundaries. Superintendent Van Zyl explained the top two options for elementary boundaries. Based on the feedback received from the community forums and RSP & Associates, administration is recommending Option 2. The Board of Education complimented RSP for their direct working process. Further discussions related to Option 2 will be held at the next Regular School Board Meeting. All six present voting aye, no nays, one absent, motion carried.

Superintendent Van Zyl offered a construction update to the board on the several projects going on in the District including the Senior High Auxiliary Gym to Wrestling Room Conversion Project, Classroom and Locker Room Project, and the New Duncombe Elementary. A number of details still need to be finalized, and the District continues to wait for a date of final completion.

### Communications/Updates

Superintendent's Update: Dr. Van Zyl shared information about the following: (1) meeting with association groups and CBIZ, Inc. to review insurance policies and current status will be held on January 31, 2018; (2) winter sports and activities are winding down; (3) School Choice Bill was presented on January 29, 2018, related to vouchers, which would pull away more public school funding; and (4) board members asked questions and shared in discussion, and requested to invite representatives to meet with the Board of Education related to the bill.

### Board Update and Committee Reports:

#### Board Committees:

Health and Safety/Policy: No report.

Long Range Planning/Finance: No report.

Capital Projects: No report.

Negotiations: Meeting with CBIZ will be held on January 31, 2018.

#### Board Representation on a Committee:

Foundation: Will meet on February 7, 2018.

Comprehensive School Improvement/Equity (meets quarterly): No report.

Adjournment

Moved by Wagner, seconded by Tracy, to adjourn the meeting at 6:25 p.m. All six present voting aye, no nays, one absent, motion carried.

Robert L. Hughes  
Board Secretary

AN EQUAL OPPORTUNITY EMPLOYER