



COMMUNITY SCHOOL DISTRICT OF FORT DODGE, IOWA
MINUTES OF BOARD OF EDUCATION MEETING

Regular Meeting

February 22, 2016

The Regular Meeting of the Board of Directors, Fort Dodge Community School District, Fort Dodge, Iowa, was called to order by President Cochran at 6:00 PM in the Gold Pod at the Fort Dodge Middle School.

Members present	:	Mr. Cochran , Mr. Forsythe, Mr. Springer, Ms. Shimkat, Mr. Kent, Ms. Tracy, and Mr. Wagner.
Members absent	:	None.
Others present	:	Superintendent Van Zyl, Assistant Superintendent/Board Secretary Hughes, Director of Financial Services Hansel, Director of Buildings & Grounds Filloon, Director of Communications Lane, Director of Education Services Cole, one mass media representative, and 33 interested parties.

Approval of the Agenda

Moved by Forsythe, seconded by Wagner, to approve the Board agenda as presented. All seven present voting aye, no nays, motion carried.

Consent Agenda

Moved by Forsythe, seconded by Wagner , to approve the following consent agenda items: 3.1) approval of the minutes from the February 8, 2016 Regular Meeting; 3.2) approval of personnel; 3.3) approval of open enrollment requests from Joyce Reis for Mollie Moretz (requests open enrollment from the Webster City School District to the Fort Dodge Community School District for the 2015-2016 school year); Andrea Richardson for Dallas and Hunter Richardson (requests open enrollment from the Humboldt School District to the Fort Dodge Community School District for the 2015-2016 school year); Ed Birkey for Emma Birkey (requests open enrollment from the Manson Northwest Webster Community School District to the Fort Dodge Community School District for the 2016-2017 school year); Jenny Jermeland for Braxton Flattery (requests open enrollment from the Webster City Community School District to the Fort Dodge Community School District for the 2016-2017 school year); Bradley and Belinda Weiner for Jaden and Braden Weiner (requests open enrollment from the Eagle Grove Community School District to the Fort Dodge Community School District for the 2016-2017 school year); Jeremy and Jenny Jermeland for John Wilwerding (requests open enrollment from the Webster City Community School District to the Fort Dodge Community School District for the 2016-2017 school year); Sasha Abbas for Hunter Abbas (requests open enrollment from the Fort Dodge Community School District to the Clayton Ridge Community School District for the 2016-2017 school year); Rebecca Alstott for Abigail, Adam, and Alexander Alstott (requests open enrollment from the Fort Dodge Community School District to the Manson Northwest Webster Community School District for the 2016-2017 school year); Johnay Earle for John Daxton (requests open enrollment from the Fort Dodge Community School District to the Manson Northwest Webster Community School District for the 2016-2017

school year); Bruce and Merissa Ewing for Kiersten Ewing (requests open enrollment from the Fort Dodge Community School District to the Prairie Valley Community School District for the 2016-2017 school year); Brandi Sweeney for Brock and Kennedy Fleming and Brady Skoglund (requests open enrollment from the Fort Dodge Community School District to the Southeast Webster-Grand Community School District for the 2016-2017 school year); Todd and Polly Lennon for Carter Lennon (requests open enrollment from the Fort Dodge Community School District to the Manson Northwest Webster Community School District for the 2016-2017 school year); Beau and Rebekah Overton for Lorelai Overton (requests open enrollment from the Fort Dodge Community School District to the CAM Community School District for the 2016-2017 school year); Chris Pliner for Ethan Pliner (requests open enrollment from the Fort Dodge Community School District to the Prairie Valley Community School District for the 2016-2017 school year); Evan and Ashley Pugh for Kaylee Pugh (requests open enrollment from the Fort Dodge Community School District to the Manson Northwest Webster Community School District for the 2016-2017 school year); and for Glen and Regina Roest for Daltin and Jaedin Roest and Taleya Stewart (requests open enrollment from the Fort Dodge Community School District to the Manson Northwest Webster Community School District for the 2016-2017 school year); 3.4) approval of contracts with Great Western Bank (James Ruge Scholarship Certificate of Deposit) and the Audubon Community School District; 3.5) approval the FDSH Skills USA Student National Scholarship, FDSH Skills USA Oak Table Raffle, FDSH Skills USA Lawn Mower Tune-up, and Alumni Basketball Tournament Fundraisers; 3.6) approval of out of state travel for the Varsity Wrestling Coach Thompson to attend the National Coaches and Officials Wrestling Convention in New York City, New York on March 18, 2016 and for Jodi Presswood to software training in Sioux Falls, South Dakota on February 23, 2016; and 3.7) allow for payment the attached listing of bills from the general, management, physical plant equipment, capital projects, activity, and nutrition funds. All seven present voting aye, no nays, motion carried.

Recognition/Awards

Communications Director Lane shared an overview of the Employee and Students of the Month Awards for exemplary academic performance and character. President Cochrane presented certificates and Fort Frenzy gift certificates to the following individuals for the month of February:

Elementary: Briley Frank
Middle School: Princess Pate
High School: Ari Vodraska
Employee: Corey Moody

Communications/Announcements/Presentations

Comments from the public: None.

Six high school students involved in the Teens Against Human Trafficking group presented facts and statistics regarding human trafficking and describe their involvement at the High School and in the community.

Public Hearings

6:22 p.m. - President Cochrane announced a public hearing for arguments either for or against the proposed Duncombe Abatement. There were no written or oral comments from the public. President Cochrane closed the hearing at 6:23 p.m.

6:25 p.m. - President Cochrane announced a public hearing for arguments either for or against the proposed Senior High Roof Replacement Project of Areas S and T. There were no written or oral comments from the public. President Cochrane closed the hearing at 6:26 p.m.

Action Items/ Discussions

Director of Buildings and Grounds Filloon, and Terry Allers, of Allers Associates Architects, Fort Dodge, Iowa, presented the bid amounts for the Duncombe Asbestos Abatement. They recommended REW Services of Des Moines, Iowa, with a bid of \$138,180.00. The Board asked questions and sought clarifications.

Moved by Forsythe, seconded by Wagner, to approve the recommendation of REW Services Bid. All seven present voting aye, no nays, motion carried. A copy of the bid tabulation is attached and becomes a part of these minutes.

Director of Buildings and Grounds Filloon, and Keith Kolacia, of Kolacia Construction, Inc., Fort Dodge, Iowa, presented the bid amounts for the Senior High Roof Replacement Areas S and T. Director of Buildings and Grounds Filloon recommended Central States Roofing Company of Ames, Iowa, with a bid of \$227,700. The Board asked questions and sought clarifications.

Moved by Wagner, seconded by Shimkat, to approve the recommendation of Central States Roofing Bid. All seven present voting aye, no nays, motion carried. A copy of the bid tabulation is attached as a part of these minutes.

President Cochrane called on Director of Buildings and Grounds Filloon, who presented the following resolution for consideration:

RESOLUTION 2016-3

RESOLUTION TENTATIVELY APPROVING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF TOTAL COST FOR THE FORT DODGE DUNCOMBE ELEMENTARY SCHOOL DEMOLITION PROJECT, AND AUTHORIZING AND FIXING A DATE, TIME AND LOCATION FOR HEARING THEREON, AND FURTHER AUTHORIZING THE ADVERTISEMENT FOR COMPETITIVE BIDS, AND FOR TAKING OF COMPETITIVE BIDS ON SAID PROJECT.

WHEREAS, it is deemed advisable and necessary by the Board to demolish Duncombe Elementary School, located at 416 South 10th Street, Fort Dodge, Iowa, and, therefore, the Board has caused to be prepared and now has received a recommendation from the architect and administration for plans, specifications, and form of contract, together with an estimate of total cost, which will be on file in the office of the Secretary for public inspection at the time of publication of the notice for public hearing for the Fort Dodge Duncombe Elementary School Demolition Project, and said plans, specifications, form of contract, and estimate of total cost are deemed suitable for the construction and installation of said public improvements; and

WHEREAS, before said plans, specifications, form of contract, and estimate of total cost may be adopted, and a contract for the Fort Dodge Duncombe Elementary School Demolition Project can be awarded and entered into, it is necessary to hold a public hearing and advertise for bids:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE FORT DODGE COMMUNITY SCHOOL DISTRICT, IN THE COUNTY OF WEBSTER, STATE OF IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to demolish Duncombe Elementary School, in the manner set forth in the plans, specifications, form of contract, and estimate of total cost above referred to, in accordance with the provisions as set out in the published Notice of Hearing and Advertisement for Bids as follows:

[Attach Notice of Hearing and Advertisement for Bids to be Published in Newspaper]

Section 2. The Secretary is directed to publish the Notice of Hearing for the Fort Dodge Duncombe Elementary Demolition Project anytime between February 23 and March 9, 2016, for a public hearing to be held on the 14th of March, 2016, in the Board Room of the Fort Dodge Administration Building. Said Notice to be published in the *Fort Dodge Messenger*, a legal newspaper, printed wholly in the English language, published in the County in which the work is to be done at least once weekly, and is a newspaper of general circulation in the District. **This publication shall be at least four (4) days but not more than twenty (20) days prior to the date set for the public hearing.**

Section 3. The Secretary is also directed to publish an Advertisement for Bids for the Fort Dodge Duncombe Elementary School Demolition Project anytime between February 23 and April 8, 2016, with the bid submission date for the construction project bids set for March 15, 2016, before 3:30 p.m. C.S.T. All bids shall be received and opened in the District's Board Room at the Fort Dodge Administration Building, Fort Dodge, Iowa. Said Advertisement for Bids to be published in the *Fort Dodge Messenger*, a legal newspaper, printed wholly in the English language, published in the County in which the work is to be done at least once weekly, and

is a newspaper of general circulation in the District. **This publication shall be at least four (4) days but not more than forty-five (45) days prior to the date set for receiving bids.**

PASSED AND APPROVED, this 22nd day of February, 2016.

It was moved by Board Member and seconded by Board Member that the foregoing Resolution be adopted. The motion was duly put to vote of the Board and the vote thereon was as follows:

AYES: Forsythe, Kent, Shimkat, Springer, Tracy, Wagner, Cochrane.

NAYS: None

ABSENT: None.

Whereupon the President declared the motion carried and the Resolution adopted.

Signature
Stuart J. Cochrane
President, Board of Education
Fort Dodge Community School District

ATTEST: Signature
Robert L. Hughes
Secretary, Board of Education
Fort Dodge Community School District

CERTIFICATE

I, Robert L. Hughes, Secretary of the Board of the Fort Dodge Community School District hereby certify that the foregoing is a true copy of a Resolution duly adopted by the School Board of the Fort Dodge Community School District at its meeting held on the 22nd day of February, and the vote thereon as recorded in the records of the school district.
Dated this 22nd day of February, 2016.

Signature
Robert L. Hughes
Secretary, Board of Directors
Fort Dodge Community School District

Board members asked for clarifications. Moved by Wagner, seconded by Shimkat, to vote on aforementioned resolution. On a roll call vote, the following voting aye: Cochrane, Forsythe, Kent, Shimkat, Springer, Wagner. Voting nay: None. Absent: None. Motion carried.

Moved by Kent, seconded Shimkat, to approve the Abstract of Bond Referendum. All seven present voting aye, no nays, motion carried.

For the public measure

Shall Public Measure A be adopted?

Shall the Board of Directors of the Fort Dodge Community School District in the County of Webster, State of Iowa, be authorized to contract indebtedness and issue General Obligation Bonds in an amount not to exceed \$21,790,000 to provide funds to construct, build, improve, furnish and equip a new elementary building on the Duncombe School building site and to improve the site; and to install safety and security improvements at all existing school facilities?

Webster

For the question, there were: Two thousand six hundred twenty-one (2621) votes

Against the question, there were: Eight hundred thirty-three (833) votes

TOTAL Three thousand four hundred fifty-four (3454) votes

For the public measure

Shall Public Measure B be adopted?

Shall the Board of Directors of the Fort Dodge Community School District in the County of Webster, State of Iowa, be authorized to contract indebtedness and issue General Obligation Bonds in an amount not to exceed \$6,670,000 to provide funds to remodel, repair, renovate, improve, furnish and equip portions of the existing high school building and to construct an addition to the existing high school building and improve the site?

Webster

For the question, there were: Two thousand four hundred five (2405) votes

Against the question, there were: One thousand thirty-six (1036) votes

TOTAL Three thousand four hundred forty-one (3441) votes

Director of Financial Services Hansel presented a timeline of General Obligation Bond sale, highlighting projected dates of needed action by the Board.

Director of Financial Services Hansel presented the Material Events Letter, a compliance document that notifies holders of Bonds on specific dates.

Director of Financial Services Hansel presented the Memo to Issuer, documenting the obligations from SSC to maintain information and security of the sale of Bonds.

Director of Financial Services Hansel presented the Financial Services Agreement with Piper Jaffrey to be the financial advisor for the bond sales. The Financial Services Agreement outlined fee structure and

scope of services. Moved by Wagner, seconded by Springer, to approve the Financial Services Agreement with Piper Jaffrey. All seven present voting aye, no nays, motion carried.

Director of Financial Services Hansel presented the addendum adding the General Obligation Issues to the existing Dissemination Agent Agreement with Piper Jaffrey. The Dissemination Agent Agreement enables Piper Jaffrey to act as the agent for investors, not the District. Moved by Forsythe, seconded by Tracy, to approve the addendum adding the General Obligation Issues to the existing Dissemination Agent agreement with Piper Jaffrey. All seven present voting aye, no nays, motion carried.

Director of Financial Services Hansel presented the following resolution :

RESOLUTION 2016-4
RESOLUTION DECLARING AN OFFICIAL INTENT UNDERTREASURY REGULATION 1.150-2 TO
ISSUE DEBT TO REIMBURSE THE SCHOOL DISTRICT FOR CERTAIN ORIGINAL
EXPENDITURES PAID IN CONNECTION WITH SPECIFIED PROJECTS

WHEREAS, the School District anticipates making cash expenditures for one or more capital improvement projects generally described below (each of which shall hereinafter be referred to as a "Project"); and

WHEREAS, the School District reasonably expects to issue debt to reimburse the costs of a Project; and

WHEREAS, the Board believes it is consistent with the School District's budgetary and financial circumstances to issue this declaration of official intent.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE FORT DODGE COMMUNITY SCHOOL DISTRICT, STATE OF IOWA:

Section 1. That this Resolution be and does hereby serve as a declaration of official intent under Treasury Regulation 1.150-2.

Section 2. That it is reasonably expected that capital expenditures will be made in respect of the following Project(s), from time to time and in such amounts as this Board determines to be necessary or desirable under the circumstances then and there existing.

Section 3. That the School District reasonably expects to reimburse all or a portion of the following expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the School District in the future

Section 4. That the total estimated costs of the Project(s), the maximum principal amount of the bonds, notes or other indebtedness to be issued for the foregoing Project(s) and the estimated dates of completion of the Project(s) are reasonably expected to be as follows:

<u>Project</u>	Fund from which original expenditures are <u>to be Advanced</u>	Total Estimated <u>Co</u> <u>st</u>	Amount of Borrowing <u>Anticip</u> <u>ated</u>	Estimated Date of <u>Completion</u>
Asbestos abatement and demolition and site work of existing Duncombe School building	Capital Projects (Sales Tax)	\$2,000,000	\$2,000,000	12/31/2016

Section 5. That the School District reasonably expects to reimburse the above-mentioned Project costs not later than the later of eighteen months after the capital expenditures are paid or eighteen months after the property is placed in service.

Section 6. That this Resolution be maintained by the Secretary of the Board of Directors in an Official Intent File maintained in the office of the Secretary and available at all times for public inspection, subject to such revisions as may be necessary.

PASSED AND APPROVED this 22rd day of February, 2016.

Signature
 Stuart J. Cochrane,

President of the Board of Directors
Fort Dodge Community School District

ATTEST: Signature
Robert L. Hughes,
Secretary of the Board of Directors
Fort Dodge Community School District

CERTIFICATE

I, Robert L. Hughes, Secretary of the Board of the Fort Dodge Community School District, hereby certify that the foregoing is a true copy of a Resolution duly adopted by the School Board of the Fort Dodge Community School District at its meeting held on the 22nd day of February, 2016, and the vote thereon as recorded in the records of the school district.

Dated this 22nd day of February, 2016.

Signature
Robert L. Hughes
School Board Secretary
Fort Dodge Community School District

Moved by Wagner, seconded by Kent, to vote on aforementioned resolution. On a roll call vote, the following voting aye: Kent, Shimkat, Springer, Tracy, Wagner, Cochrane, Forsythe. Voting nay: None. Absent: None. Motion carried.

Director of Student Services Harms informed the Board of the District's request for the Modified Supplemental Amount for Drop-out Prevention. The following resolution was presented for consideration:

RESOLUTION 2016-5
RESOLUTION TO APPROVE THE REQUEST FOR MODIFIED SUPPLEMENTAL AMOUNT FOR DROP-OUT PREVENTION FUNDING

WHEREAS, the Fort Dodge Community School District to authorize the district's administration to submit a request to the School Budget Review Committee in the amount of \$1,191,956.00 for modified supplemental amount for the purpose of drop-out prevention funding for the 2016-2017 school year.

Passed by the Board of Directors of the Fort Dodge Community School District this 22nd day of February, 2016.

PASSED AND APPROVED, this 22nd day of February, 2016.

It was moved Shimkat, seconded by Forsythe, that the aforementioned Resolution be adopted.

The motion was duly put to vote of the Board and the vote thereon was as follows:

AYES: Shimkat, Springer, Tracy, Wagner, Cochrane, Forsythe, Kent.

NAYS: None

ABSENT: None.

Whereupon the President declared the motion carried and the Resolution adopted.

Signature
Stuart J. Cochrane,
President, Board of Directors

ATTEST: Signature
Robert L. Hughes
Secretary, Board of Directors

CERTIFICATE

I, Robert L. Hughes, Secretary of the Board of the Fort Dodge Community School District, hereby certify that the foregoing is a true copy of a Resolution duly adopted by the School Board of the Fort Dodge Community School District at its meeting held on the 22nd day of February, 2016, and the vote thereon as recorded in the records of the school district.

Dated this 22nd day of February, 2016.

Signature
Robert L. Hughes
School Board Secretary
Fort Dodge Community School District

Moved by Springer, seconded by Wagner, to accept the monthly financial reports for December 31, 2015 through January 31, 2016. All seven present voting aye, no nays, motion carried.

Communications/Updates

Superintendent's Update: Dr. Van Zyl shared information about the following: 1) thanked the Board for their work on the Bond issue and the community for their support; 2) Winter Sports and Activities and ending successfully ; 3) highlights of the State of Iowa financial support; 4) as of February 22, June 8, 2016 is the last day of classes, pending any more snow days; 5) CBIZ, Inc. will review insurance policies and current status on March 1, 2016; and 6) opening proposals for negotiations will be set the first or second week of March.

Board Update and Committee Reports:

Board Committees:

Health and Safety/Policy: No report.

Long Range Planning/Finance: No report.

Capital Projects: No report.

Negotiations: Upcoming events beginning in March.

Communications: No report.

Board Representation on a Committee:

Foundation: The last meeting was held February 11, 2016 to discuss spring fundraisers.

Comprehensive School Improvement/Equity: The next meeting is Thursday, February 25, 2016, at 5:15 p.m. at Senior High.

Exempt Session

At 6:51 p.m., the Board entered into exempt session under Code of Iowa Chapter 20.17(3) "to discuss negotiations strategy with organized bargaining units". The Board returned to open session at 7:39 PM.

The Board went into Closed session under Section 21.5(1)i of the Code of Iowa "to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when a closed session is necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session."

Adjournment

President Cochrane called for further business, and there being none, he called for a motion to adjourn the meeting. Moved by Forsythe, seconded by Wagner, to adjourn the meeting at 8:45 p.m. All seven present voting aye, no nays, none absent, motion carried.

Robert L. Hughes
Board Secretary

AN EQUAL OPPORTUNITY EMPLOYER

Duncombe Elementary- Asbestos Abatement Project
BID TABULATION & RECOMMENDATION
February 18, 2016

COMPANY	Base Bid
<u>REW Services Corporation</u> Des Moines, IA 515-289-0705 (Jeff H)	\$138,180.00
<u>Site Services Inc</u> Algona, IA 515-295-6888 (Wayne C)	\$221,800.00
<i>Ames Environmental Inc. (Impact7G) estimate of project cost</i>	\$130,000 to \$150,000

Both companies listed above submitted bids for the removal/abatement of asbestos (prior to demolition) at the former Duncombe Elementary site. All companies are reputable with references appropriate for comparable size/scope work.

Ames Environmental Inc. (Impact7G) provided the specifications for this project that they estimated would cost between \$130,000 and \$150,000. Ames Environmental Inc. (Impact7G) will also be acting as a third party providing project supervision and air monitoring under a separate agreement with the District.

My recommendation would be to accept the low bid of **\$138,180.00**, submitted by **REW Services Corp** of Des Moines, Iowa. This company that satisfactorily completed several abatement projects for the District over the past 20+ years.

Sincerely,

Fravis Fillaon
Director of Buildings and Grounds
Fort Dodge Community School District

Senior High School Roof Replacements

Sections S & T
 BID TABULATION & RECOMMENDATION
 February 18, 2016

COMPANY	Base Bid
Academy Roofing Des Moines, IA 515-964-2345 (Steve R)	\$251,100.00
Bailey Roofing Contractors, Inc. Urbandale, IA 515-253-0191 (Joe D)	\$279,490.00
Black Hawk Roof Company, Inc. Cedar Falls, IA 319-277-9355 (Mike K)	\$318,400.00
Boone Brothers Roofing Sioux City, IA 712-277-2103 (Rodney K.)	\$276,460.00
Central States Roofing Company Ames, IA 515-232-9133	\$227,700.00 (low bid)
Architect's Opinion of Probable Construction Cost	\$257,300.00

The companies listed above submitted bids for the replacement of roofing on sections S & T of the Fort Dodge Senior High School. All companies are reputable with references appropriate for comparable size/scope work.

An Architect's Opinion of Probable Construction Cost for this project of \$257,300.00 was provided by Allers Associates Architects, PC.

My recommendation would be to accept the low bid of **\$227,700.00**, submitted by **Central States Roofing Company** of Ames, Iowa. This company has satisfactorily completed several roofing projects for the District, including all the roofs on the recently constructed Fort Dodge Middle School.

Sincerely,

Travis Fillaan
 Director of Buildings and Grounds
 Fort Dodge Community School District