



COMMUNITY SCHOOL DISTRICT OF FORT DODGE, IOWA

MINUTES OF BOARD OF EDUCATION MEETING

Regular Meeting

April 22, 2013

The Regular Meeting of the Board of Directors, Community School District, Fort Dodge, Iowa, was called to order by President Cochrane at 6:00 p.m. in the Board Room.

Members present : Mr. Cochrane, Mr. Forsythe, Mr. Kent, Ms. Merz, Ms. Peterson, Mr. Rogers, and Mr. Wagner.

Members absent : None.

Others present : Superintendent Van Zyl, Assistant Superintendent/ Director of Human Resources/Board Secretary Hughes, Director of Financial Services Hansel, Director of Curriculum & Instruction Wood, Director of Buildings and Grounds Filloon, Owner Construction Representative Albrecht, Communications Director Lane, Fort Dodge Senior High Principal Keane, Fort Dodge Senior High Assistant Principal Birnbaum, Athletic Director Kinseth, Mentor Director Claudia Harms, Teacher Adam Liker, a mass media representative, and nineteen other interested parties.

Approval of the Agenda

Moved by Rogers, seconded by Merz, to approve the board agenda as presented. Seven voting aye, no nays, motion carried.

Consent Agenda

President Cochrane acknowledged concern from Board members related to Agenda Item 3.4, open enrollment requests, in that specified different districts were being sought in two areas on open enrollment application forms.

Moved by Forsythe, seconded by Merz, to pull the two open enrollment requests from the consent agenda to give the Board the opportunity to discuss and seek clarifications on those requests, and table the decision until the May 13, 2013, board meeting. Seven voting aye, no nays, motion carried.

Moved by Rogers, seconded by Merz, to approve the following consent agenda items: 3.1) approval of minutes of the April 8, 2013, regular board meeting; 3.2) allow payment of the attached listing of bills from the general, management, physical plant and equipment, capital projects, activity, and nutrition funds; 3.3) approval of personnel; 3.4) approval of open enrollment requests: from Matt and Jennifer Axness, for Brady Axness, requesting open enrollment to Southeast Webster Grand Community School District for the 2013-2014 school year, from Sarah Craven, for Chase Craven, requesting open enrollment to Humboldt Community Schools for the 2012-2013 school year, and from Katie and Scott Underberg, for Makayla McMannus, requesting open enrollment to Humboldt Community Schools for the 2012-2013 school year; 3.5) approval of out-of-state travel for Jessie Palmer, Family and Consumer Science Instructor at Fort Dodge Senior High, to attend the National Restaurant Association Show, May

18-21, 2013, in Chicago, IL; and 3.6) approval of the annual Iowa Association of School Boards membership dues. Seven voting aye, no nays, motion carried.

Communications

Comments from the Public:

Sarah Schminke raised concerns related to school lunch service and availability of meal offerings to students.

Mandy Waldschmidt, Cooper School parent, shared concerns relative to maintaining nursing services in the Fort Dodge Community School District.

Brandon Woolery, CSI Project Manager, offered an update on the New Middle School Project.

Recognition/Awards

President Cochrane called on Athletic Director Kinseth to recognize students, instructors, and coaches for academic and sports achievement. A listing of those individuals recognized is attached to these minutes.

Action Items/Presentations/Discussions

Moved by Merz, seconded by Wagner, to approve the bid of Iowa Athletic Field Construction Company of Webster City, Iowa, in the amount of \$461,777 less alternate number five in the amount of \$5,700 for the new middle school track and field project, for a total bid of \$456,077. Board members asked and discussed questions prior to the vote. Seven voting aye, no nays, motion carried. A copy of the bid tabulation is attached to and becomes a part of these minutes.

Moved by Merz, seconded by Forsythe, to approve the purchase a food service delivery truck with cargo box offered by Fort Dodge Ford, Fort Dodge, Iowa, in the amount of \$32,810. Seven voting aye, no nays, motion carried. A copy of the bid tabulation is attached to and becomes a part of these minutes.

President Cochrane called on Mentor Director Claudia Harms, who presented the 2012-2013 Annual Induction and Mentoring Program Report. Mr. Adam Liker, Special Education Teacher, offered his perspectives on the benefits of the Induction and Mentoring Program. Board members asked questions and shared in discussions related to the update.

Moved by Merz, seconded by Rogers, to approve the second reading of the following Board policies:

- 201.2 Legal Status of the Board
- 201.3 General Powers and Responsibilities
- 201.4 Elections
- 201.5 Membership Qualifications
- 201.6 Board Vacancies
- 201.7 Oath of Office
- 202.1 Code of Ethics
- 202.2 President
- 202.3 Vice President
- 202.4 Secretary/Director of Financial Services
- 202.6 Individual Board Members
- 202.7 Board-Superintendent Relationship

Seven voting aye, no nays, motion carried.

First reading of review of the following board policies:

- 203.1 Formation and Adoption of Policy
- 203.2 Review and Revision of Policy
- 203.3 Dissemination of Policy
- 203.4 Administration in Absence of Policy
- 203.5 Suspension of Policies
- 203.6 Administrative Procedures
- 203.7 Committees
- 203.8 Legal Counsel
- 203.9 Board Conflict of Interest
- 203.10 Gifts to Individual Board Members
- 203.11 Board Operational Goals
- 203.12 Evaluation of Board Operational Procedures
- 204.1 Annual Meeting
- 204.2 Regular Meetings
- 204.3 Special Meetings
- 204.4 Closed Meetings
- 204.5 Organizational Meetings
- 204.6 Work-Session Meetings
- 204.7 Notice for Meetings
- 204.8 Quorum for Meetings
- 204.9 Voting Method
- 204.10 Rules of Order
- 204.11 Agenda for Meetings
- 204.12 Minutes of Meetings
- 204.13 Public Participation at Board Meetings
- 204.14 Meeting Cancellation

Based on board policy 203.2, no formal motion was necessary to have a first reading of review.

Motion by Kent, seconded by Merz, to accept the monthly financial reports for the period February 28, 2013, through March 31, 2013. Seven voting aye, no nays, motion carried.

President Cochrane called on Superintendent Van Zyl to share the most recent draft of the 2013–2014 school calendar. Board members asked questions and shared in discussions related to the calendar. A draft version will be placed on the school web site, as the community is interested.

Communications/Updates

Superintendent's Update: (1) Superintendent Van Zyl spoke about attending two meetings with Assistant Superintendent Hughes and High School Principal Keane at which Iowa Department of Education Director Jason Glass was present; (2) Dr. Van Zyl asked Director of Financial Services Hansel to share allowable growth comparisons. Board of Education members asked for a prioritized list of potential recalls if allowable growth increases; (3) the 2013–2014 school calendar will be completed soon and presented to the Board of Education for their approval; (4) Dr. Van Zyl described the process of supporting students with appropriate lunch service and stressed the importance of all children eating a healthy meal; (5) settlements have been reached with all negotiating groups, and contracts should be ratified in May; and (6) CBIZ and UMR/UHC will be in Fort Dodge during the week of May 13, 2013, to offer presentations on insurance issues.

Board Update and Committee Reports:

Board Committees:

Health and Safety/Policy: no report.

Board Committees (continued):

Long Range Planning/Finance: property related issues will be discussed in closed session at tonight's meeting, following regular meeting agenda items.

Capital Projects: will meet April 24, 2013 – no report.

Negotiations: settled with all negotiating groups.

Communications: no report.

Board Representation on a Committee:

Foundation: meeting to be held on May 1, 2013.

Comprehensive School Improvement: next meeting scheduled for April 25, 2013.

Curriculum, Instruction & Assessment Advisory Committee: next meeting scheduled for May 6, 2013.

Closed Session

Moved by Merz, seconded by Rogers, to move into closed session under section 21.5(1) of the Code of Iowa to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Roll call vote: Peterson voting aye, Rogers voting aye, Wagner voting aye, Cochrane voting aye, Forsythe voting aye, Kent voting aye, and Merz voting aye. Seven voting aye, no nays, motion carried. The Board entered closed session at 7:42 p.m.

Moved by Rogers, seconded by Peterson, to return to open session at 9:19 p.m. All present voting aye, motion carried.

Adjournment

Moved by Peterson, seconded by Wagner, to adjourn the meeting at 9:20 p.m. All present voting aye, motion carried.

Robert L. Hughes
Board Secretary