



COMMUNITY SCHOOL DISTRICT OF FORT DODGE, IOWA

MINUTES OF BOARD OF EDUCATION MEETING

Special Meeting

June 6, 2016

The Regular Meeting of the Board of Directors, Fort Dodge Community School District, Fort Dodge, Iowa, was called to order by President Cochrane at 12:00 p.m. in the Board Room at the Fort Dodge Community School District's Central Office.

Members present : Mr. Cochrane Mr. Forsythe, Mr. Kent,
Ms. Shimkat, Mr. Springer, Ms. Tracy, and Mr. Wagner.

Members absent : None.

Others present : Superintendent Van Zyl, Assistant Superintendent/Board
Secretary Hughes, Director of Buildings and Grounds Filloon,
Director of Communication Lane, one mass media
representative, and one interested party.

Approval of the Agenda

Moved by Kent, seconded by Shimkat, to approve the Board agenda as presented. All seven present voting aye, no nays, motion carried.

Action Items/Presentations/Discussions

Director of Building and Grounds Filloon introduced and shared details on the 1.4 Footings, Foundation, and Structural Steel Bid Package. Kolacia Construction of Fort Dodge, Iowa estimated the bid at \$1,240,000.00. Moved by Forsythe, seconded by Springer, to adopt the following resolution. On roll call vote: ayes-Kent, Springer, Tracy, Wagner, Cochrane, and Forsythe; nays- none. All seven present voting aye, no nays, motion carried.

RESOLUTION 2016-23

RESOLUTION ORDERING THE CONSTRUCTION OR IMPROVEMENT PROJECT, TENTATIVELY APPROVING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF TOTAL COST FOR THE 1.4 FOOTINGS, FOUNDATION, AND STRUCTURAL STEEL PACKAGE FOR DUNCOMBE ELEMENTARY SCHOOL, AND AUTHORIZING AND FIXING A DATE, TIME AND LOCATION FOR HEARING THEREON AND FOR TAKING OF COMPETITIVE BIDS THEREFOR.

WHEREAS, it is deemed advisable and necessary by the Board to conduct 1.4 footings, foundation, and structural steel project at Duncombe Elementary School and, therefore, the Board has caused to be prepared and now has received a recommendation from the architect and administration for plans, specifications, and form of contract, together with an estimate of total cost, which will be on file in the office of the Secretary for public inspection at the time of publication of the notice for public hearing for the 1.4 footings, foundation, and structural steel project at Duncombe Elementary School and said plans, specifications, form of contract, and estimate of total cost are deemed suitable for the construction and installation of said public improvements; and

WHEREAS, before said plans, specifications, form of contract, and estimate of total cost may be adopted, and a contract for the 1.4 footings, foundation, and structural steel project at Duncombe Elementary School can be awarded and entered into, it is necessary to hold a public hearing and advertise for bids:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE FORT DODGE COMMUNITY SCHOOL DISTRICT, IN THE COUNTY OF WEBSTER, STATE OF IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to conduct 1.4 footings, foundation, and structural steel project at Duncombe Elementary School, in the manner set forth in the plans, specifications, form of contract, and estimate of total cost above referred to, in accordance with the provisions as set out in the published Notice of Hearing and Advertisement for Bids as follows:

[Attach Notice of Hearing and Advertisement for Bids to be Published in Newspaper]

Section 2. The Secretary is directed to publish the Notice of Hearing for the Fort Dodge Duncombe Elementary 1.4 footings, foundation, and structural steel project anytime between June 15, 2016 and July 1, 2016 for a public hearing to be held on the 5th day of July, 2016, in the Board Room of the Fort Dodge Administration Building. Said Notice to be published in the *Fort Dodge Messenger*, a legal newspaper, printed wholly in the English language, published in the County in which the work is to be done at least once weekly, and is a newspaper of general circulation in the District. **This publication shall be at least four (4) days but not more than twenty (20) days prior to the date set for the public hearing.**

Section 3. The Secretary is also directed to publish an Advertisement for Bids for the Fort Dodge Duncombe Elementary 1.4 footings, foundation, and structural steel project anytime between May 16, 2016 and June 26, 2016 with the bid submission date for the construction project bids set for June 30, 2016, before 10:30 a.m. C.S.T. All bids shall be received and opened in the District's Board Room at the Fort Dodge Administration Building, Fort Dodge, Iowa. Said Advertisement for Bids to be published in the *Fort Dodge Messenger*, a legal newspaper, printed wholly in the English language, published in the County in which the work is to be done at least once weekly, and is a newspaper of general circulation in the District. **This publication shall be at least four (4) days but not more than forty-five (45) days prior to the date set for receiving bids.**

PASSED AND APPROVED, this 6th day of June, 2016.

Stuart J. Cochrane
President, Board of Education
Fort Dodge Community School District

ATTEST:

Robert L. Hughes
Secretary, Board of Education
Fort Dodge Community School District

LEGAL NOTICE OF LETTING:

Bid Package 1.4: Footings, Foundation, Structural Steel

You are hereby notified that the Fort Dodge Community School District Board of Directors will receive sealed bids for the Bid Package 1.4: Footings, Foundation, Structural Steel; Duncombe Elementary School until 3:30 P.M. Thursday, June 30, 2016. Bids shall be submitted to Brandon Hansel, Director of Financial Services, Fort Dodge Community School District, Central Administration Building, 104 South 17th Street, Fort Dodge, Iowa.

Bids will not be accepted at any other location in the District. Bid envelopes shall be clearly marked on the outside lower left corner: "Bid Package 1.4: Footings, Foundation, Structural Steel". No oral, telephonic, or facsimile (FAX) proposals will be accepted. Full responsibility for the delivery of the mailed proposals prior to the deadline for receiving bids rests with the preparer.

Bids will be received in one contract which shall include all divisions and all costs for the completed work of Bid Package 1.4. The successful bidder will execute contract documents as approved by the Fort Dodge Community School District Board of Directors.

The bid documents are available for review at Kolacia Construction Inc. office, 1206 South 32nd Street, Fort Dodge, Iowa, 50501. Documents are also available at Action Reprographics 1423 High Street, Des Moines, Iowa 50309.

THE PROJECT:

The Contractor's Work includes all labor; supervision; materials; equipment; services; supplies; tools; facilities; transportation; hoisting; storage; receiving; licenses; inspections; certifications; overhead; profit; or other items required or reasonably inferable to properly and timely perform and complete all work and services to be performed by the Contractor pursuant to this Agreement, Bid Package 1.4: Footings, Foundation, Structural Steel, including but not limited to footing excavation, hauling away of spoils (if any), footings, forms, reinforcing steel, dowels, foundation walls, perimeter insulation, backfill, elevator pit, waterproofing of elevator pit, elevator sump pit, subsurface drainage backfill for walls and trenches, excavating and backfilling trenches for utilities and pits for buried utility structures, miscellaneous embeds, perimeter edge angles, hung shelf angles for masonry support, connecting plates in masonry walls, any connecting plates embedded in concrete, anchor bolts, structural steel material, structural steel installation, all deck, all joists, joist fasteners, joist bracing, welding, grouting of base plates. Contractor is responsible for achieving all required density and compaction results per the specifications. Work also includes assisting the Construction Manager with scheduling quality control testing as required by the specifications. Unless specifically stated otherwise, incidental work required to accomplish the work of this Bid Package shall be included the bid. This would include, but not be limited to barricades, temporary facilities, bracing, protection of the work, security of equipment, materials, and work in progress, etc. Contractor's Work shall be performed in accordance with the Drawings and Specification Sections: Unless specifically stated otherwise, incidental work required to accomplish the work of this Bid Package shall be included the bid. Contractor's Work shall be performed in accordance with the Drawings and Specification Sections(s): The project address is 615 North 16th Street, Fort Dodge, Iowa 50501.

The Bid Package 1.4 Contractor shall be responsible for obtaining all local license and permits.

The contractor relieves Fort Dodge Community School District, Kolacia Construction Inc., and IS-Group of all liability.

The contractor is responsible for all other applicable fees, permits and required notices not identified in the project documents.

Bid Package 1.4 Contractor's workforce shall be properly trained to handle and erect structural steel members including steel joists and deck. Erector must also meet and comply with all other quality assurance standards as set forth in the construction documents.

The Owner will receive sealed bids until the time specified above. No bids will be accepted after the 3:30 PM deadline. Bids will be opened publicly by the Owner's Representatives in the Board Room, Central Administration Building, on June 30, 2016. The Fort Dodge Community School Board of Directors plans to act on the bids at its meeting on July 5th, 2016 which commences at 12:00 PM at the Central Administration Building Board Room.

Interested parties can schedule a visit of the site with the Construction Manager, Keith Kolacia, Kolacia Construction Inc. 1206 South 32nd St, Fort Dodge, IA 50501, phone number 515-576-7619.

A Non Mandatory Pre Bid meeting is scheduled to be held on June 16, 2016 at 10:30 am at the Central Administration Building, 104 South 17th Street, Fort Dodge, IA 50501.

The bidder may seek clarification to the drawings and specifications from Keith Kolacia, Kolacia Construction Inc., 1206 South 32nd Street, Fort Dodge, Iowa, 50501, phone number 515-576-7619, prior to the opening of bids until 3:30 PM, Thursday June 30, 2016.

The estimated starting date is July 22, 2016 and a completion date of November 4, 2016.

Any bid may be withdrawn prior to the scheduled time for the opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered. No bidder may withdraw a bid within thirty (30) days after the actual date of the opening thereof.

Each bid must be accompanied by bid security in the form required by law submitted in a separate envelope in the amount of 5% of the bid and made payable to the Fort Dodge Community School District, Fort Dodge, Iowa.

The accepted bidders will be required to provide a surety bond for the full value of their contract as security for faithful performance of these contracts and for the payment of all persons performing labor or providing materials on this project as specified in the General Conditions.

Conditional bids will not be accepted

The right is reserved, as the interest of the Owner may require, to reject any and all bids, to waive any informality in bids received, and to accept or reject any item of any bid unless such bid qualified by specific limitation in the Owner's sole and absolute discretion. The contract will be awarded to the lowest, responsive, responsible bidder.

By virtue of statutory authority, a preference will be given to products and provision grown and coal produced within the state of Iowa.

Robert L Hughes

Board Secretary

Fort Dodge Community School District

Date of Publication: June 8, 2016

LEGAL NOTICE OF HEARING:

Bid Package 1.4: Footings, Foundations, Structural Steel

A public hearing to consider proposed plans, specifications, form of contract, and estimated total cost of Bid Package 1.4: Footings, Foundations, Structural Steel will be held by the Board of Directors at 12:00 PM, Tuesday, July 5, 2016 at the FDCSD Central Administration Building, 104 South 17th Street, Fort Dodge, Iowa, 50501. Interested persons may appear and file objections. Project documents are on file in the office of Robert L. Hughes, Board Secretary, at the Central Administration Building, 104 South 17th Street, Fort Dodge, Iowa, 50501, and may be accessed in advance of the hearing. Following the hearing, the Board will make a decision regarding plans, specifications, form of contract, and estimated cost for the materials and labor to complete the project.

Robert L Hughes

Board Secretary

Fort Dodge Community School District

Date of Publication: June 16, 2016

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Adjournment

Moved by Forsythe, seconded by Wagner, to adjourn the meeting at 12:05 p.m. All seven present voting aye, no nays, motion carried.

Robert L. Hughes
Board Secretary

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