



COMMUNITY SCHOOL DISTRICT OF FORT DODGE, IOWA
MINUTES OF BOARD OF EDUCATION MEETING

Annual Meeting

September 17, 2012

The Annual Meeting of the Board of Directors, Community School District, Fort Dodge, Iowa, was called to order by Board Secretary Hughes at 6:00 p.m. in the Board Office.

Members present : Mr. Cochrane, Mr. Forsythe, Mr. Kent, Ms. Merz,
Ms. Peterson, Mr. Rogers, and Mr. Wagner.

Members absent : None.

Others present : Superintendent Van Zyl, Director of Curriculum &
Instruction Wood, Director of Financial Services Hansel,
Director of Communications Lane, Director of Buildings
& Grounds Filloon, Technology Instructional Coach
Richardson, a mass media representative, and other
interested parties.

Call to Order

Board Secretary Hughes called for nominations for the office of board president. Moved by Forsythe, seconded by Merz, to nominate Stuart J. Cochrane for board president for the 2012-2013 school term. Moved by Rogers, seconded by Merz, that nominations cease and that a unanimous ballot be cast for Mr. Cochrane. All voting aye, motion carried.

Board Secretary Hughes administered the attached oath of office to President Cochrane.

President Cochrane then called for nominations for the office of board vice president. Moved by Merz, seconded by Rogers, to nominate Brian Forsythe for board vice president for the 2012-2013 school term. Moved by Peterson, seconded by Rogers, to nominate Bill Kent for board vice president for the 2012-2013 school term. Stuart J. Cochrane called for any further nominations. Nominations ceased and votes were cast as follows: Brian Forsythe received four out of the seven votes, and Bill Kent received three out of the seven votes. President Cochrane administered the attached oath of office to Vice President Brian Forsythe.

Approval of the Agenda

President Cochrane requested that Agenda Item 7.1, Proposed sale of Phillips Middle School Property – resolution, be removed from the agenda to allow time for review. Moved by Rogers, seconded by Merz, to approve the board agenda as presented by President Cochrane. All voting aye, motion carried.

Consent Agenda

Moved by Merz, seconded by Peterson, to approve the following consent agenda items: 3.1) authorize the board president and board secretary to sign warrants and documents and the board vice president to sign in the board president's absence; 3.2) establish the second and fourth Monday of each

month at 6:00 p.m. in the board office as the regular meeting dates and time and place; 3.3) approve the PK-K, K-4, 5-8 (5 & 6, 7 & 8), 9-12, organizational structure; 3.4) designate the Fort Dodge *Messenger* as the newspaper for official publications; 3.5) approve the minutes of the August 27, 2012, regular meeting; 3.6) allow for payment the attached listing of bills from the general, management, physical plant and equipment, capital projects, activity, and nutrition funds; 3.7) personnel; 3.8) approval of open enrollment requests (there were no open enrollment requests submitted for approval at this meeting); 3.9) approval of the attached list of student activity fundraising requests for the first semester of the 2012-2013 school year; 3.10) appoint Drew Bracken, Ahlers Law Firm, and Rick Engel as District legal counsel; and 3.11) approval of pregame and halftime fireworks display at Dodge Homecoming, October 5, 2012. All voting aye, motion carried.

Communications

No comments were offered from the public.

Action Items/Presentations/Discussions

Moved by Rogers, seconded by Forsythe, to approve the attached Resolution Naming Depositories (Iowa Code 12C.2; Resolution 2012-9). On a roll call vote, the following voting aye: Cochrane, Forsythe, Kent, Merz, Peterson, Rogers, and Wagner. Voting nay: none. Absent: none. Motion carried.

Moved by Merz, seconded by Kent, to appoint officers, coordinators, and investigators as follows:

Level I investigators for Chapter 102 – Marcy Harms and Cory Moody.

Level II investigators for Chapter 102 - Webster County Sheriff's Department.

Title VII, Title IX, and Section 504 Investigators – Marcy Harms (alternate: Lis Ristau).

Harassment/bullying complaints and allegations - Marcy Harms and Corey Moody.

Affirmative Action and EEO Compliance Officer – Marcy Harms and Robert Hughes.

All voting aye, motion carried.

Director of Financial Services Hansel reviewed the General Fund Financial Report for the period July 31, 2012, through August 31, 2012.

Moved by Kent, seconded by Merz, to accept the general fund monthly financial report for the period July 31, 2012, through August 31, 2012 (Iowa Code 291.7). All voting aye, motion carried.

President Cochrane called on Dr. Sue Wood, Director of Curriculum, Instruction, and Assessment, to make a third presentation on student achievement for the 2011-2012 school year, which included science and technology curriculum along with student achievement results. Assisting with the presentation made by Dr. Wood was Sarah Richardson, Technology Instructional Coach. During and following their presentations, several board members asked questions about the material presented.

Communications/Updates

Superintendent's Update: 1) Report on New middle school construction progress; 2) Instructional Rounds are being carried out by administrative team--this builds common expectations and offers professional development; 3) 3rd through 5th grade teachers are receiving iPads for each teacher and one iPad for general classroom use through Prairie Lakes AEA E2T2 Grant; and 4) a special board meeting will need to be held to approve the Special Education Modified Allowable Growth.

Board Update and Committee Reports:

Board Committees:

Health and Safety/Policy: a policy meeting was held on Wednesday, September 19, 2012.

Long Range Planning/Finance: a meeting was held on Monday, September 17, 2012.

Capital Projects: a meeting was held on Wednesday, September 19, 2012.

Negotiations: Severance update from legal counsel was shared.

Board Representation on a Committee:

Foundation: is working on committees and preparation for the October 13 fundraiser.

Comprehensive School Improvement: no report.

Curriculum, Instruction & Assessment Advisory Committee: discussions are being held on restructuring committees to encourage participation and reduce duplicity.

Moved by Forsythe, seconded by Rogers, to adjourn the meeting at 7:15 p.m. All present voting aye, motion carried.

Robert L. Hughes
Board Secretary