

**COMMUNITY SCHOOL DISTRICT OF FORT DODGE, IOWA****MINUTES OF BOARD OF EDUCATION MEETING**

Special Meeting

May 2, 2016

The Regular Meeting of the Board of Directors, Fort Dodge Community School District, Fort Dodge, Iowa, was called to order by President Cochrane at 12:00 p.m. in the Board Room at the Fort Dodge Community School District's Central Office.

Members present : Mr. Cochrane Mr. Forsythe, Mr. Kent, Mr. Springer, and Mr. Wagner.

Members absent : Ms. Shimkat and Ms. Tracy.

Others present : Superintendent Van Zyl, Assistant Superintendent/Board Secretary Hughes, Director of Financial Services Hansel, Director of Buildings and Grounds Filloon, Director of Communications Lane, and one representative from the press.

Approval of the Agenda

Moved by Forsythe, seconded by Wagner, to approve the Board agenda as presented. All five present voting aye, no nays, two absent, motion carried.

Action Items/ Discussions

Director of Buildings and Grounds Filloon described the Site Package project. This would allow ground work on the former Duncombe Elementary Building Site, preparing to move on to the next stage of construction by seeking bids, advertising, and publishing notices.

Moved by Forsythe, seconded by Wagner to adopt the following resolution. On roll call vote: ayes- Cochrane, Forsythe, Kent, Springer, and Wagner; nays- none; absent- Shimkat and Tracy. All five present voting aye, no nays, two absent, motion carried.

RESOLUTION 2016-18

RESOLUTION ORDERING THE CONSTRUCTION OR IMPROVEMENT PROJECT, TENTATIVELY APPROVING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF TOTAL COST FOR THE 1.3 SITE PACKAGE FOR DUNCOMBE ELEMENTARY SCHOOL, AND AUTHORIZING AND FIXING A DATE, TIME AND LOCATION FOR HEARING THEREON AND FOR TAKING OF COMPETITIVE BIDS THEREFOR.

WHEREAS, it is deemed advisable and necessary by the Board to conduct 1.3 site package project at Duncombe Elementary School and, therefore, the Board has caused to be prepared and now has received a recommendation from the architect and administration for plans, specifications, and form of contract, together with an estimate of total cost, which will be on file in the office of the Secretary for public inspection at the time of publication of the notice for public hearing for the 1.3 site package project at Duncombe Elementary School and said plans, specifications, form of contract, and estimate of total cost are deemed suitable for the construction and installation of said public improvements; and

WHEREAS, before said plans, specifications, form of contract, and estimate of total cost may be adopted, and a contract for the 1.3 site package project at Duncombe Elementary School can be awarded and entered into, it is necessary to hold a public hearing and advertise for bids:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE FORT DODGE COMMUNITY SCHOOL DISTRICT, IN THE COUNTY OF WEBSTER, STATE OF IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to conduct 1.3 site package project at Duncombe Elementary School, in the manner set forth in the plans, specifications, form of contract, and estimate of total cost above referred to, in accordance with the provisions as set out in the published Notice of Hearing and Advertisement for Bids as follows:

Section 2. The Secretary is directed to publish the Notice of Hearing for the Fort Dodge Duncombe Elementary 1.3 Site Package Project anytime between May 11, 2016 and May 27, 2016 for a public hearing to be held on the 31st day of May, 2016, in the Board Room of the Fort Dodge Administration Building. Said Notice to be published in the *Fort Dodge Messenger*, a legal newspaper, printed wholly in the English language, published in the County in which the work is to be done at least once weekly, and is a newspaper of general circulation in the District. **This publication shall be at least four (4) days but not more than twenty (20) days prior to the date set for the public hearing.**

Section 3. The Secretary is also directed to publish an Advertisement for Bids for the Fort Dodge Duncombe Elementary 1.3 Site Package Project anytime between April 11, 2016 and May 22, 2016 with the bid submission date for the construction project bids set for May 26, 2016, before 3:30 p.m. C.S.T. All bids shall be received and opened in the District's Board Room at the Fort Dodge Administration Building, Fort Dodge, Iowa. Said Advertisement for Bids to be published in the *Fort Dodge Messenger*, a legal newspaper, printed wholly in the English language, published in the County in which the work is to be done at least once weekly, and is a newspaper of general circulation in the District. **This publication shall be at least four (4) days but not more than forty-five (45) days prior to the date set for receiving bids.**

PASSED AND APPROVED, this 2nd day of May, 2016.

Stuart J. Cochrane
President, Board of Education
Fort Dodge Community School District

ATTEST:

Robert L. Hughes
Secretary, Board of Education
Fort Dodge Community School District

Adjournment

Moved by Forsythe, seconded by Wagner, to adjourn the meeting at 12:05 p.m. All five present voting aye, no nays, two absent, motion carried.

Robert L. Hughes
Board Secretary

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