



**COMMUNITY SCHOOL DISTRICT OF FORT DODGE, IOWA
MINUTES OF BOARD OF EDUCATION MEETING**

Regular Meeting

March 26, 2018

The Regular Meeting of the Board of Directors, Fort Dodge Community School District, Fort Dodge, Iowa, was called to order by President Cochrane at 6:00 p.m. in the Board Room at the Fort Dodge Community School District's Central Office.

Members Present	:	Mr. Wagner, Mr. Hansen, Mr. Kent, Mr. Cochrane, Ms. Shimkat, and Ms. Tracy.
Members Absent	:	Mr. Springer.
Others Present	:	Superintendent Van Zyl, Assistant Superintendent/Board Secretary Hughes, Director of Financial Services Hansel, Director of Communications Lane, Director of Education Services Cole, Principal Anderson, Director of Buildings & Grounds Filloon, Senior High Instructor Fredrick, Superintendent Candidate Jesse Ulrich, one mass media representative, and two other interested parties.

Approval of the Agenda

Moved by Hansen, seconded by Wagner, to approve the Board agenda as presented. All six present voting aye, no nays, one absent, motion carried.

Consent Agenda

Moved by Shimkat, seconded by Tracy, to approve the following consent agenda items: 3.1) approval of the minutes from the March 12, 2018, Special and Regular Meeting, March 13, 2018, Special Meeting, and March 14, 2018, Special Meeting; 3.2) approval of personnel; 3.3) approval of open enrollment requests from Tekierra Shivers, for Landon Shivers, (requests open enrollment from Prairie Valley Community Schools to the Ft. Dodge Community Schools for the 2017-2018 school year; 3.4) approval of contracts with Aureon Communications, LLC; 3.5) approval of fundraising requests from Skills USA and FDSH Musical; 3.6) approval of out of state travel requests – none were submitted; and 3.7) allow for payment the attached listing of bills from the general, management, physical plant, equipment, capital projects, activity, and nutrition funds. All six present voting aye, no nays, one absent, motion carried.

Communications/Announcements

None.

Public Hearing

6:05 pm. – President Cochrane called for a public hearing on the 2018-2019 Certified Budget. There were no written or oral comments from the public. President Cochrane closed the hearing at 6:07 p.m.

Action Items/Presentations/Discussions

Moved by Wagner, seconded by Tracy, to adopt the 2018-2019 Certified Budget. All six present voting aye, no nays, one absent, motion carried.

Moved by Wagner, seconded by Tracy, to approve Resolution 2018-06 Authorizing the Redemption of General Obligation School Bonds, Series 2016, Dated May 11, 2016, Approving the First Amendment to Escrow and Amended and Substituted Paying Agent, Bond Registrar and Transfer Agent Agreement, and Levying a Tax for Fiscal Year 2018-19 for the Redemption of General Obligation School Bonds, Series 2016, dated May 11, 2016, and Approving a First Agreement to Escrow and Amended and Substituted Paying Agent, Bond Registrar and

Transfer Agent Agreement. On Roll Call vote the following voting AYE: Cochrane, Kent, Shimkat, Hansen, Tracy, and Wagner. NAYS: None. ABSENT: Springer. Motion carried.

RESOLUTION 2018-06

RESOLUTION AUTHORIZING THE REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2016, DATED MAY 11, 2016, LEVYING A TAX FOR FISCAL YEAR 2018-19 FOR THE REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2016, DATED MAY 11, 2016, AND APPROVING A FIRST AGREEMENT TO ESCROW AND AMENDED AND SUBSTITUTED PAYING AGENT, BOND REGISTRAR AND TRANSFER AGENT AGREEMENT

WHEREAS, the Fort Dodge Community School District issued \$28,460,000 General Obligation School Bonds, Series 2016, dated May 11, 2016 (the "2016 Bonds"), \$26,975,000 of which are outstanding, and of which \$250,000 were called for redemption on May 1, 2024 pursuant to a resolution adopted March 27, 2017; and of which \$600,000 are now being called for redemption on May 1, 2024 by this Resolution (the "Redeemed Bonds"), which are described in Schedule A attached hereto; and

WHEREAS, at this time, it is in the best interest of the School District to levy a tax for the Fiscal Year ending June 30, 2019 which is sufficient to call and redeem the Redeemed Bonds on May 1, 2024; and

WHEREAS, the 2016 Bonds which mature after May 1, 2024, may be called in whole or in part on any date beginning on or after May 1, 2024, from any funds regardless of source, in any order of maturity and within annual maturity by lot by giving thirty days' written notice of redemption to the registered owner of the Bonds, the terms of redemption to be par plus accrued interest to the date of call, such notice to be deemed completed upon transmission to the owner of record of the Bond at the address shown on the books of the Registrar; and

WHEREAS, selection by lot will be necessary to select bonds to be called among the bonds which mature May 1, 2035; and

WHEREAS, it is in the best interest of the School District to call and redeem the Redeemed Bonds.

NOW, THEREFORE, be it resolved:

Section 1. That the Redeemed Bonds are hereby redeemed as of May 1, 2024.

Section 2. Bankers Trust Company, Des Moines, Iowa, in its capacity as Registrar, Paying Agent and Transfer Agent, is hereby authorized and directed to cause notice of such redemption to be given not less than thirty (30) days prior to the date of redemption by written notice to the registered owner of the Bonds in substantially the form set forth in Schedule B attached hereto. Piper Jaffray Inc., as Dissemination Agent for the District, is hereby authorized and directed to provide electronic notice of such redemption to the Municipal Securities Rulemaking Board at <http://emma.msrb.org/>. On or before May 1, 2019, the Treasurer shall deposit with the Paying Agent, \$600,000 to call and redeem the Bonds described in Schedule A attached to this Resolution, such call and redemption to be effective May 1, 2024, pursuant to the terms of the 2016 Bonds. All liability for interest on the Redeemed Bonds shall cease, terminate and be completely discharged as of May 1, 2024 as provided in Section 6(b) of the Resolution Authorizing the Issuance of the 2016 Bonds.

Section 3. There is levied upon all the taxable property of the School District for the fiscal year ending June 30, 2019, \$600,000 which when collected shall be deposited pursuant to the Escrow Agreement with the Paying Agent. The Paying Agent is authorized and directed to call and redeem the Redeemed Bonds on May 1, 2024. Annually, on each May 1, beginning May 1, 2020, the investment earnings on the Escrow Fund and any other funds in excess of the amount required to redeem the Redeemed Bonds shall be deposited into the School Bond Fund 2016 for payment of principal and interest of the 2016 Bonds. Any remaining balance on May 1, 2024 shall be deposited in the School Bond Fund 2016.

Section 4. The First Amendment to the Escrow Agreement with the Paying Agent is hereby authorized and approved, and the President and Secretary are authorized and directed to execute the First Amendment to the Escrow Agreement. Upon deposit on May 1, 2019 of \$600,000 with the Paying Agent for the Redeemed Bonds, the Paying Agent is authorized and directed to invest such funds in Treasury Securities of the State and Local Government Series (SLGS) at a yield not to exceed the yield on the 2016 Bonds or in direct U.S. Treasury

Obligations to mature on or before May 1, 2024. The School District must comply with the rebate requirements of the Resolution authorizing the Issuance of the 2016 Bonds.

PASSED AND APPROVED this 26th day of March, 2018.

Stuart J. Cochrane, President

ATTEST:

Robert L. Hughes, Secretary

CERTIFICATE

STATE OF IOWA)
) SS:

COUNTY OF WEBSTER)

I, the Secretary of the Board of Directors of the Fort Dodge Community School District in the County of Webster, State of Iowa, certify that attached is a true and complete copy of the portion of the corporate records of this School District showing proceedings of the Board, and the same is a true and complete copy of the action taken by this Board with respect to the matter at the meeting held on the date indicated in the attachment, and remain in full force and effect, and have not been amended or rescinded in any way; that the meeting and all action were duly and publicly held in accordance with a notice of meeting and a tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Iowa Code chapter 21, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named on the date thereof possessed their respective offices as indicated, that no board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the School District or the right of the individuals named as officers to their respective positions.

WITNESS my hand hereto affixed this 26th day of May, 2018.

Robert L. Hughes

Secretary, Fort Dodge Community School District

Ashely Fredrick, Fort Dodge Senior High French Instructor, offered an overview of the EF International travel opportunities for the summer of 2018. Board members asked questions and shared in discussion.

Director of Education Services Cole and Principal Anderson offered an introduction of Fort Dodge Family Engagement. Scholastic survey and review of school Culture and Climate core beliefs were reviewed. Trainings of the respective work have begun, and student achievement data was shared. Board members asked questions and shared in discussion. Future goals include training all buildings, kinder round up plans, engagement games and activities, summer work, and sigh word practice examples.

Moved by Hansen, seconded by Wagner, to approve Resolution 2018-07 Tentatively Approving Plans, Specifications, Form of Contract, and Estimate of Total Cost for the Fort Dodge Senior High Fire Alarm System Upgrades Project, and Authorizing and Fixing a Date, Time and Location for Hearing Thereon and for Taking of Competitive Bids Therefor. On Roll Call vote the following voting AYE: Kent, Shimkat, Hansen, Tracy, Wagner, and Cochrane. NAYS: None. ABSENT: Springer. Motion carried.

RESOLUTION 2018-07
RESOLUTION TENTATIVELY APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF TOTAL COST FOR THE FORT DODGE SENIOR HIGH FIRE ALARM SYSTEM UPGRADES PROJECT, AND AUTHORIZING AND FIXING A DATE, TIME AND LOCATION FOR HEARING THEREON AND FOR TAKING OF COMPETITIVE BIDS THEREFOR

WHEREAS, it is deemed advisable and necessary by the Board to conduct the Fort Dodge Senior High Fire Alarm System Upgrades and, therefore, the Board has caused to be prepared and now has received a recommendation from the architect and administration for plans, specifications, and form of contract,

together with an estimate of total cost, which will be on file in the office of the Secretary for public inspection at the time of publication of the notice for public hearing for the Senior High Fire Alarm System Upgrades and said plans, specifications, form of contract, and estimate of total cost are deemed suitable for the construction and installation of said public improvements; and

WHEREAS, before said plans, specifications, form of contract, and estimate of total cost may be adopted, and a contract for the Senior High Fire Alarm System Upgrades can be awarded and entered into, it is necessary to hold a public hearing and advertise for bids:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE FORT DODGE COMMUNITY SCHOOL DISTRICT, IN THE COUNTY OF WEBSTER, STATE OF IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to conduct the Senior High Fire Alarm System Upgrades, in the manner set forth in the plans, specifications, form of contract, and estimate of total cost above referred to, in accordance with the provisions as set out in the published Notice of Hearing and Advertisement for Bids as follows:

[Attach Notice of Hearing and Advertisement for Bids to be Published in Newspaper]

Section 2. The Secretary is directed to publish the Notice of Hearing for the Fort Dodge Senior High Fire Alarm System Upgrades anytime between April 10, 2018 and April 26, 2018 for a public hearing to be held on the 30th day of April, 2018, in the Board Room of the Fort Dodge Administration Building. Said Notice to be published in the *Fort Dodge Messenger*, a legal newspaper, printed wholly in the English language, published in the County in which the work is to be done at least once weekly, and is a newspaper of general circulation in the District. This publication shall be at least four (4) days but not more than twenty (20) days prior to the date set for the public hearing.

Section 3. The Secretary is also directed to publish an Advertisement for Bid for the Fort Dodge Senior High Fire Alarm System Upgrades anytime between March 12, 2018 and April 13, 2018 with the bid submission date for the construction project bids set for the 26th day of April, 2018, before 2:15 p.m. C.S.T. All bids shall be received and opened in the District's Board Room at the Fort Dodge Administration Building, Fort Dodge, Iowa. Said Advertisement for Bids to be published in the *Fort Dodge Messenger*, a legal newspaper, printed wholly in the English language, published in the County in which the work is to be done at least once weekly, and is a newspaper of general circulation in the District. Said Advertisement for Bids to be electronically published on the Master Builders of Iowa and the Iowa League of Cities websites, printed wholly in the English language. These publications shall be at least thirteen (13) days but not more than forty-five (45) days prior to the date set for receiving bids.

PASSED AND APPROVED on this 26th day of May, 2018.

Stuart J. Cochrane, President, Board of Education

ATTEST:

Robert L. Hughes, Secretary, Board of Education

CERTIFICATE

STATE OF IOWA)
) SS

COUNTY OF WEBSTER)

I, the undersigned Secretary of the Fort Dodge Community School District, Fort Dodge, Iowa, in the County of Webster, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the District showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Superintendent (a copy of the face sheet of the agenda being attached hereto) pursuant to

the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the District or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand this 26th day of May, 2018
Robert L. Hughes, Secretary, Board of Education

Moved by Wagner, seconded by Tracy, to approve Resolution 2018-08 Tentatively Approving Plans, Specifications, Form of Contract, and Estimate of Total Cost for the Fort Dodge Senior High Domestic Water Piping Replacement Project, and Authorizing and Fixing a Date, Time and Location for Hearing Thereon and for Taking of Competitive Bids Therefor. On Roll Call vote the following voting AYE: Shimkat, Hansen, Tracy, Wagner, Cochrane, and Kent. NAYS: None. ABSENT: Springer. Motion carried.

RESOLUTION 2018-08
RESOLUTION TENTATIVELY APPROVING PLANS, SPECIFICATIONS, FORM OF
CONTRACT, AND ESTIMATE OF TOTAL COST FOR THE FORT DODGE SENIOR
HIGH DOMESTIC WATER PIPING REPLACEMENT PROJECT, AND
AUTHORIZING AND FIXING A DATE, TIME AND LOCATION FOR HEARING
THEREON AND FOR TAKING OF COMPETITIVE BIDS THEREFOR

WHEREAS, it is deemed advisable and necessary by the Board to conduct the Fort Dodge Senior High Domestic Water Piping Replacement and, therefore, the Board has caused to be prepared and now has received a recommendation from the architect and administration for plans, specifications, and form of contract, together with an estimate of total cost, which will be on file in the office of the Secretary for public inspection at the time of publication of the notice for public hearing for the Senior High Domestic Water Piping Replacement and said plans, specifications, form of contract, and estimate of total cost are deemed suitable for the construction and installation of said public improvements; and

WHEREAS, before said plans, specifications, form of contract, and estimate of total cost may be adopted, and a contract for the Senior High Domestic Water Piping Replacement can be awarded and entered into, it is necessary to hold a public hearing and advertise for bids:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE FORT DODGE COMMUNITY SCHOOL DISTRICT, IN THE COUNTY OF WEBSTER, STATE OF IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to conduct the Senior High Domestic Water Piping Replacement, in the manner set forth in the plans, specifications, form of contract, and estimate of total cost above referred to, in accordance with the provisions as set out in the published Notice of Hearing and Advertisement for Bids as follows:

[Attach Notice of Hearing and Advertisement for Bids to be Published in Newspaper]

Section 2. The Secretary is directed to publish the Notice of Hearing for the Fort Dodge Senior High Domestic Water Piping Replacement anytime between April 10, 2018 and April 26, 2018 for a public hearing to be held on the 30th day of April, 2018, in the Board Room of the Fort Dodge Administration Building. Said Notice to be published in the *Fort Dodge Messenger*, a legal newspaper, printed wholly in the English language, published in the County in which the work is to be done at least once weekly, and is a newspaper of general circulation in the District. This publication shall be at least four (4) days but not more than twenty (20) days prior to the date set for the public hearing.

Section 3. The Secretary is also directed to publish an Advertisement for Bid for the Fort Dodge Senior High Domestic Water Piping Replacement anytime between March 12, 2018 and April 13, 2018 with the bid submission date for the construction project bids set for the 26th day of April, 2018, before 2:30 p.m. C.S.T. All bids shall be received and opened in the District's Board Room at the Fort Dodge Administration Building,

Fort Dodge, Iowa. Said Advertisement for Bids to be published in the *Fort Dodge Messenger*, a legal newspaper, printed wholly in the English language, published in the County in which the work is to be done at least once weekly, and is a newspaper of general circulation in the District. Said Advertisement for Bids to be electronically published on the Master Builders of Iowa and the Iowa League of Cities websites, printed wholly in the English language. These publications shall be at least thirteen (13) days but not more than forty-five (45) days prior to the date set for receiving bids.

PASSED AND APPROVED on this 26TH day of May, 2018.

Stuart J. Cochrane, President, Board of Education

ATTEST:

Robert L. Hughes, Secretary, Board of Education

CERTIFICATE

STATE OF IOWA)
) SS

COUNTY OF WEBSTER)

I, the undersigned Secretary of the Fort Dodge Community School District, Fort Dodge, Iowa, in the County of Webster, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the District showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Superintendent (a copy of the face sheet of the agenda being attached hereto) pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the District or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand this 26th day of May, 2018

Robert L. Hughes, Secretary, Board of Education

Consideration of bids for the purchase of District pickup truck was tabled.

Moved by Wagner, seconded by Kent, to accept the monthly financial reports for the period January 31, 2018, through February 28, 2018. All six present, voting aye, no nays, one absent, motion carried.

Moved by Hansen, seconded by Tracy, to accept the Claire Wallace Memorial Scholarship. All six present voting aye, no nays, one absent, motion carried.

Superintendent Van Zyl offered an overview of Elementary Boundary parameters. Timeline and communications for students and families was laid out. Emphasis was placed on the process to verify residence and request of enrollment registration. Online registration support will be available at Central Office Administration Building.

Moved by Wagner, seconded by Tracy, to appoint Dr. Jesse Ulrich as the New Superintendent for the District beginning of the 2018-2019 school year. All six present voting aye, no nays, one absent, motion carried.

Communications/Updates

Superintendent's Update: Dr. Van Zyl shared information about the following: (1) spring break coincides with Easter break; (2) Go Big, Go Dodgers FDCSD Foundation Fundraiser is April 6, 2018; (3) spring activities and events were highlighted; (4) staffing processes are underway along with participation in multiple career fairs; and (5) Duncombe Elementary Open House will be held Saturday, April 28, 2018.

Board Update and Committee Reports:

Board Committees:

Health and Safety/Policy: No report.

Long Range Planning/Finance: No report.

Capital Projects: No report.

Negotiations: No report.

Board Representation on a Committee:

Foundation: Go Big Go Dodgers Fundraiser is on April 6, 2018, at Fort Frenzy.

Comprehensive School Improvement/Equity (meets quarterly): Will meet in June.

Closed Session

Moved by Wagner, seconded by Hansen, to go into closed session under Section 21.5(1)j of the Code of Iowa to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. On a roll call vote, the following voting aye: Hansen, Springer, Tracy, Wagner, Cochrane, Kent, and Shimkat. Voting nay: none. Absent: none. Motion Carried.

CLOSED SESSION

Time In	:	7:13 p.m.
Time Out	:	7:21 p.m.
Subject	:	Purchase or sale of property.

President Cochrane returned the meeting to open session at 7:21 p.m.

Moved by Kent, seconded by Wagner, to approve the purchase of property. All six present voting aye, no nays, one absent, motion carried.

Adjournment

Moved by Wagner, seconded by Tracy, to adjourn the meeting at 7:22 p.m. All six present voting aye, no nays, one absent, motion carried.

Robert L. Hughes
Board Secretary

AN EQUAL OPPORTUNITY EMPLOYER