

Schedule Change Policy

Prior to class schedules being completed, students have had ample time to consider which classes meet their interests and needs. Students are involved in an extensive registration process which we encourage parents to participate in. Therefore, class schedule changes should not be necessary except in extreme circumstances and those must be made in the first five (5) days of the trimester. It is our expectation that students will be allowed to change their academic schedule only if it is:

1. necessary to meet graduation requirements
2. necessary because of a failure in a prerequisite
3. required for health reasons (doctor's verification required)
4. required because of the completion of a summer school or correspondence course
5. required because of the Special Education (IEP)
6. approved by the principal/designee.
7. Students enrolling in or dropping a college course

Adjustments will NOT be made for the following reasons:

1. Students wanting to gain flex/release during certain periods.
2. Teacher changes.
3. Classes are full-including PE.
4. To accommodate job schedules.
5. To be in classes with friends.